

Richland Community Library Board Minutes March 18, 2026

Members Present: Lori Beard, Monica Bordner, Chris Cupper, Justin Reynolds, Dane Richards

Members Absent: Kristine Parsons

Others Present: Anne Richards

Call to Order: President Bordner called the meeting to order at 6:02 PM.

Approval of /Amendment of Agenda: A motion was made to approve the agenda (Beard/Richards). The motion was approved.

Guest/Public Comment: Amy Renouf, Danielle Soltys (community members)

Action Item Capture: Trustee Reynolds will capture action items for this meeting.

Review and Approval of February 18, 2026 Board Minutes: A motion was made to approve the minutes as amended (Bordner/Reynolds). The motion was approved.

Review of Financial Reports: All financial reports are as expected for this time in the fiscal year. A motion was made to accept the reports (Bordner/Richards). The reports were accepted.

Friends of the Library Report: Stevie Brinkerhoff will step away from her position as FOL President. The Friends are supporting an adult program in collaboration with the Richland Area Community Center. The program includes a discussion on banned books, followed by brunch and a bus trip to the Williamston Theatre to attend a performance of "Bad Books." Plans are being made for a book sale in May.

Director's Report: The Director summarized recent activities in the Library. The complete report can be found on the Library website.

Committee Reports:

- a. Budget and Finance: Justin Reynolds, Chair, Kristine Parsons, Trustee, Lori Beard, Trustee. The Committee did not meet.
- b. Personnel: Lori Beard, Chair, Dane Richards, Trustee: The Committee met to change the personal leave policy. The Personnel Manual will be updated.
- c. Technology and Facilities: Kristine Parsons, Chair, Justin Reynolds, Trustee, Lori Beard, Trustee: The Committee did not meet.
- d. Policy Committee: Chris Cupper, Chair, Dane Richards, Trustee, Monica Bordner, Trustee: The Committee did not meet.
- e. Strategic Planning: Dane Richards, Chair, Monica Bordner, Trustee: The Committee did not meet.

Old Business:

- Trustee vacancy-Informational Packet available
- Bank account signatures updated. Justin Reynolds still needs to be added to the bank account. This will be arranged at a later date.

New Business:

- Review 7.02 Personal Leave policy in Personnel Manual to reflect Monday hours: The Personnel Manual has been updated to reflect new extended hours and accrued vacation.

Action Item Review: Trustee Reynolds reviewed action items for the Board.

Adjournment: There being no further business before the Board, the meeting was adjourned at 6:41 PM. The next meeting is scheduled for April 15, 2026 at 6:00 PM.

Respectfully submitted,

Monica Bordner, President

Chris Cupper, Secretary

Approved: April 15, 2026