



Purpose & Authority

The primary function of the bulletin boards of the library, and any other space designated for the display of public notices, is to provide information to library users about events or services of a cultural, educational, or community service nature.

Organizations may request notices to be posted subject to the guidelines set forth in this policy.

Application of these guidelines will be based on the judgment of the Library Director. Requests that do not fall clearly within these guidelines may be authorized only if they are in the best interests of the library. These decisions of the Library Director may be appealed to the Library Board.

Priorities & Guidelines

- Priority is given to tax-supported agencies and to community organizations with which the library carries out cooperative programs.
- Notices and publications must be judged by the Library Director to be of interest to members of the Richland community.
- The following types of notices will not be displayed: 1. Announcements of religious activities. 2. Those promoting political parties or candidates or those advocating the election of any candidate or a stand on any issues on the election ballot. 3. Posters, petitions, and the like that advocate a position on a public issue. 4. Announcements or advertisements of a purely commercial nature.
- Display items must be of reasonable size in relation to the space available and will not be accepted if they detract from the effective use of space.
- The appearance and content of the notice must be suitable for display in a public service area.
- Generally, notices will not be posted for longer than four weeks. The library is unable to make arrangements for any notices to be returned.

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