

Richland Community Library Board Minutes
for
August 16, 2023

Members Present: Lori Beard, Monica Bordner, Deborah Chassee, Justin Reynolds, Dane Richards, Kristine Parsons

Members Absent: Chris Cupper

Others Present: Jack Buck, Stevie Brinkerhoff

Public Hearing for the FY 2023/2024 Budget – Called to order at 6:05 PM. No public comments were received. Budget was presented to the Board. A motion was made to approve the budget (Parsons/Chassee). Public hearing was adjourned at 6:16 PM.

Call to Order: President Bordner called the meeting to order at 6:17 PM

Approval/Amendment of the Agenda: A motion was made to approve the agenda as presented (Parsons/Chassee)

Guests/Public Comments: N/A

Action Item Capture: Trustee Reynolds will capture action items for this meeting

Review and approval of April 2023 Minutes: No changes were proposed. Minutes were approved as presented (Beard/Chassee)

Financial Reports: Trustee Reynolds presented the financial reports. All finances are in order. A motion was made to accept the report. (Bordner/Richards)

Friends of the Library Report: Stevie Brinkerhoff present the FOL Report. Tom Berg will be the new Treasurer. The FOL are seeking to provide more volunteer opportunities at the library.

Director's Report: Director Buck presented a summary of accomplishments and activities during the past month. Staff is undergoing additional training to improve Readers Advisory. Newsletter will be distributed in late August to patrons. Director provided statistics related to increased use of the library and its assets.

Committees:

Budget and Finance: Reynolds (Chair) and Parsons. Met & discussed the budget.

Personnel: Chassee (Chair) and Beard. Did not meet

Tech and Facilities: Parsons (Chair), Reynolds, & Beard. Met after B & F committee.

Policy: Cupper (Chair), Bordner, and Richards. Met & discussed policies under revision.

Strategic Planning: Chassee (Chair), Bordner, & Richards. Did not meet.

Old Business: Approved Interlibrary Loan Policy, Public Comment Policy, & Collection Development Policy.

New Business:

- Reviewed Circulation Policy & approved with revisions (Bordner/Chassee)
- Reviewed Meeting Space Use Policy & approved (Parsons/Bordner)
- Reviewed Educator Library Card Policy & approved (Parsons/Chassee)

Action Item Review: Need to review revisions to Circulation Policy before publishing

Adjourned: 7:22

Next Board Meeting: September 20, 2023