

Director's Report for Board Meeting November 15, 2023

Vision: Welcoming, Inspiring and Connecting our Community.

Mission: We serve as a community hub by connecting our patrons to all forms of literacy, lifelong, learning and growth.

[RCL Monthly Calendar](#)



Robust Collections

- ★ Provide barrier free access to resources for the community that are most in demand.
 - Libby available audiobook collection has increased from 1,000 to approximately 5,000 titles over past year (staff and community purchase requests)
 - Fulfilling multiple copies of high-demand titles to decrease wait time for patrons
 - Accessible/seamless process for patrons to submit book order requests to staff
 - Color coded system implemented for “newish titles” to meet requests of patrons

- ★ Strive to encourage a lifelong love of reading by connecting community members to library collections and resources.
 - Staff input on rearranging of library materials to increase circulation and usage
 - Staff book recommendations on OPAC



Enriching Programs

- ★ Provide opportunities to create, learn, be entertained and come together.
 - [Adults](#) : Art Club, Film Club, Retirement 101, Fall Floral Wreaths
 - [Teens](#): Teen Book Club, T.A.B., Teen Afterhours Movie and Game Night, Dungeons & Dragons, Pumpkin Painting, Halloween Make-up Class, Halloween Party (such a high demand, offered two events in response.)
 - [Children's](#): New STEAM Saturday take-home kits , Art Club on GLCS ½ days, New monthly Lego Club, Family Movie matinee, Youth Book Club
 - RCL Staff taking over responsibility of monthly book club from FoL
 - Passive/Self-Directed Programming



Broad Outreach

- ★ Expand meaningful partnerships with local organizations to strengthen

community inclusion.

- Rotary helps financially and volunteering with MMA program
- Local community volunteers helping with Wassailing
- A second Girl Scouts Troop volunteered at the library organizing scheme in Childrens Dept.
- Director attending Veteran's appreciation lunch with Rotary Nov. 16



Strong Operations

- ★ Ensure sustainable funding sources for operating hours, collections, services, programs and staff.
 - Director sends monthly financial reports to staff to discuss budgetary questions one-on-one (creating better understanding of what resources are required to meet the strategic plan of library.)
 - Monthly Patron Services and LIC meetings= identifying actions that have big impact
 - Collection Development Librarian, Anne Richards, enrolled in UW Information School CE online Cohort
 - Director applied for CE scholarship to participate in 2024 Directors Cohort opportunity with University of Michigan and Library of Michigan
 - Staff input on Policy reviews - all staff helped with Patron Conduct
 - Post Policies visibly throughout library

- ★ Create an inclusive and welcoming atmosphere with ample space for collections, programs, and community engagement.
 - Visibly sharing our library story
 - Library behind the scenes
 - Sharing related library articles on social media to make connection of why we are doing what we are doing.
 - Celebratory posts with patron comments
 - Art at the Library



Additional Information outside the scope of the RCL Strategic Plan.

- Staff to take neighboring library visits
- December holiday staff celebration
- Storage shelving units for patrons to stow away belongings
- MeL Received: 396 (Oct 2023) MeL Received: 299 (Oct 2022)
- WiFi Logins: 706 (Oct 2023) WiFi Logins: 450 (Oct 2022)
- Patron Visitors: 2625 (Oct 2023) Patron Visitors: 1949 (Oct 2022)