

Richland Community Library Board Minutes
February 15, 2023

Members Present: Monica Bordner, Deb Chassee, Chris Cupper, Debbie Grohs, Aviva Luciano, Kristine Parsons, Justin Reynolds

Members Absent: None

Others Present: Jack Buck

Call to Order: President Grohs called the meeting to order at 6:05 PM.

Approval of / Amendment of Agenda: A motion was made to approve the agenda as presented. (Grohs/Parsons). The motion was approved.

Guest/Public Comment: None

Action Item Capture: Justin Reynolds will capture action items for this meeting.

Review and Approval of January 2023 Board Minutes: A motion was made to approve the minutes as amended (Bordner/Cupper). The motion was approved.

Review of Financial Reports: As we are through the first third of the fiscal year, it is reported we are on track with expenses and revenues. The financial report was accepted by the Board. A question was raised why new magazines are not able to be checked out.

Friends of the Library Report: The next meeting is April 19, 2023. No further information was available at the time of this meeting.

Director's Report: There is a line on the RCL website for patrons to request Libby audiobook purchases. There is a significant savings over Hoopla. New releases are promoted via social media; we are receiving positive feedback on this and the monthly themed displays. Gull Lake Rotary continues to support the RCL by purchasing children's titles in the name of their weekly speakers. The local Lions Club has donated \$500 toward the book budget. Library statistics have been added to the RCL website.

Committee Reports:

- a. Budget & Finance: Justin Reynolds, Chair: This committee met last Friday. For the time being , we will stay with Consumers CU. There is a proposal with the Kalamazoo Foundation to develop the adult collection, using the interest off our account there to enhance our materials budget.
- b. Personnel: Debbie Grohs, Chair: The Committee did not meet.
- c. Technology & Facilities: Kristine Parsons, Chair: The Committee met last Friday. Regarding working hours for the custodial services a question was raised why the costs vary. The hours vary and thus the pay varies. In the near future this will move to a more regular schedule of 4 hours a day for 2 days a week.
- d. Policy: Chris Cupper, Chair The Committee did not meet.
- e. Strategic Planning: Deb Chassee, Chair, Monica Border, Trustee: The Committee will meet March 2nd.

Old Business:

Consumers Credit Union account has been updated to remove former signees and replacing them with the new/current signees.

New Business:

Adding Library Materials Reconsideration Form: Outgoing President Grohs will review and hand off to Mrs. Cupper.

Action Item Review: Trustee Reynolds reviewed action items from this meeting.

Adjournment: There being no further business before the Board, the meeting was adjourned at 7:17 PM. The next scheduled meeting is March 15, 2023 at 6:00 PM.

Respectfully submitted,

Debbie Grohs, President

Chris Cupper, Secretary

Approved: March 15, 2023

