

Richland Community Library Board Minutes September 21, 2022

Members Present: Monica Bordner, Deb Chassee, Chris Cupper, Debbie Grohs, Aviva Luciano, Kristine Parsons, Justin Reynolds

Members Absent: None

Others Present: Jack Buck

Call to Order: President Grohs called the meeting to order at 5:57 PM.

Approval of / Amendment of Agenda: A motion was made approve the agenda as written (Grohs/Parsons). The motion was approved.

Guest/Public Comment: Stevie Brinkerhoff Ms. Brinkerhoff provided information on the current finances of FOL.

Action Item Capture: Justin Reynolds will capture action items for this meeting.

Review and Approval of August 2022 Board Minutes: A motion was made to approve the amended budget meeting minutes (Cupper/Chassee). The motion was approved. A motion was made to approve the regular board meeting minutes as amended. (Reynolds/Luciano). The motion was approved.

Review of Financial Reports: Trustee Reynolds has indicated we are in good shape, slightly over budget. Fund balance remains steady. The reports were accepted by the Board.

Friends of the Library Report: As above in public comments There is a need for new and younger members.

Director's Report: The Overdrive/Libby collection has been expanded. Additional desktop computer for patron use, chromebook and phone chargers for patron use (in-house only). Educating patrons on OPAC, MeL, Libby and Hoopla. Hotspots continue to be placed on reserve. The Director has registered to attend MLA Annual Conference and encouraged staff to further develop their professional skills (responsive).

Committee Reports:

- a. Budget & Finance: Justin Reynolds, Chair: The committee did not meet.

- b. Personnel: Debbie Grohs, Chair: The committee is working on goals for the Director for the upcoming year.
- c. Technology & Facilities: Kristine Parsons, Chair: The committee did not meet.
- d. Policy Committee: Chris Cupper, Chair: The committee met before the regular Board meeting addressing some changes to existing policies.
- e. Strategic Planning: Ms. Chasse and the Director: The committee did not meet. Monica Bordner will join this committee.

Old Business: None

New Business:

- a. New Trustee: A new Trustee has joined the Board: Monica Bordner.
- b. Board Officer Discussion: Officers for the upcoming year are President: Debbie Grohs; Vice President: Aviva Luciano; Secretary: Chris Cupper; Treasurer: Justin Reynolds.
- c. October Meeting Date Change: The next Board meeting is now scheduled for October 26, at 6:00 PM.

Action Item Review: Justin Reynolds reviewed the action items for this meeting.

Adjournment: There being no further business before the Board, the meeting was adjourned at 7:31 PM. The next Board meeting is scheduled for October 26, 2022 at 6:00 PM.

Respectfully submitted,

Debbie Grohs, President

Chris Cupper, Secretary

Approved: October 26, 2022