

Richland Community Library Board Minutes
June 22, 2022

Members Present: Chris Cupper, Debbie Grohs, Aviva Luciano, Justin Reynolds, Darren Sabuda

Members Absent: Kristine Parsons, Deb Chassee

Others Present: Jack Buck, Stevie Brinkerhoff, Marsha Mayer, Raenell Kent and Bob Kent

Call to Order: President Grohs called the meeting to order at 6:01 PM.

Approval of / Amendment of Agenda: A motion was made to approve the agenda as presented (Grohs/Sabuda). The motion was approved.

Guest/Public Comment: None

Action Item Review and Capture: Justin Reynolds will capture action items for this meeting.

Review and Approval of May Regular Board Meeting Minutes: A motion was made to approve the May minutes as presented (Grohs/Cupper). The motion was approved.

Review of Financial Reports: Programs for adults and children are financially on track. Trustee Reynolds presented financial reports for Board perusal. The Board accepted the financial reports.

Friends of the Library Report: President of FOL Stevie Brinkerhoff reports \$1000.00 has been directed to the Director for discretionary use. The author program is the recipient of \$500.00.

Director's Report: Hot spot usage is exceeding demand. We need to evaluate how to add to our collection.

Committee Reports:

- a. Budget & Finance: Justin Reynolds, Chair: Budget for next year will be similar in scope to this year. Details at the August meeting.
- b. Personnel: Debbie Grohs, Chair Staff salaries were discussed as they pertain to merit and fair market value rates.

- c. Technology & Facilities: Darren Sabuda (need new Chair) This committee did not meet.
- d. Policy: Chris Cupper, Chair This committee met via email.
- e. Strategic Planning: Deb Chassee, Jack Buck: The new Director will need to set goals for the next fiscal year.

Old Business: None

New Business:

- a. August Meeting Date Change: The next Board meeting is now scheduled for August 24 at 6:00 PM
- b. Present Draft Budget: RCL will realize an increase in income owing to higher property taxes.
- c. Present Amended Policy 6.15 Library Purchasing (for approval) would like to change the amount from \$3500.00 to \$2500.00. The Board approved.

Action Item Review: Justin Reynolds reviewed action items for this meeting.

Adjournment: There being no further business before the Board, the meeting was adjourned at 7:45 PM. The next meeting is August 24, 2022 at 6:00 PM.

Respectfully submitted,

Debbie Grohs, President

Chris Cupper, Secretary

Approved: August 24, 2022