

Richland Community Library Board Minutes

March 17, 2021

Members Present: Chris Cupper, Chad Farrer, Debbie Grohs, Darren Sabuda, Kim Saunders

Members Absent: Deb Chassee, Jessie Potter

Others Present: Karen McConnell

Call to Order: President Grohs called the Zoom meeting to order at 6:10 PM.

Approval of/Amendment of Agenda: A motion was made to approve the agenda as presented (Grohs/Cupper) The motion was approved.

Action Item Capture: Ms. Saunders will capture action items for this meeting.

Friends of the Library Report: None

Director's Report: Planning for our summer reading program is underway; staff members will address the Board at the May meeting. Art exhibits are returning to the library. After a winter weeding, a collection of books has been donated to the Gull Lake Community Schools. Rotarians are reading to kids in our new children's room in celebration of March is Reading Month.

Committee Reports:

- a. Budget & Finance: Chad Farrer, Chair: Did not meet this month. The Committee is currently planning for the 2021-2022 budget.
- b. Personnel, Debbie Grohs, Chair: Did not meet this month. They will focus on the employee manual next.
- c. Technology & Facilities: Darren Sabuda, Chair: The new handicapped access entry door is working as expected. Landscaping plans for this spring are being worked on.
- d. Policy: Chris Cupper, Chair: This Committee met earlier today with an eye to revising policy 7.15 Employment Relationship and 7.10 Diversity. They will be forwarded to the Personnel Committee.

Old Business: None

New Business:

- a. Approval to break Comcast contract: A motion was made to terminate the contract with Comcast at this time (Farrer/Grohs) and move forward to initiate the contract with CTS. The motion was approved.

Action Item Review: Ms. Saunders reviewed action items from this meeting.

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 7:25 PM. The next meeting is scheduled for April 15, 2021 at 6:00 PM.

Respectfully submitted,

Debbie Grohs, President

Chris Cupper, Secretary

Approved: April 21, 2021