

Richland Community Library Board Minutes

January 20, 2021

Members Present: Deb Chassee, Chris Cupper, Chad Farrer, Jessie Potter, Darren Sabuda, (left at 7:00 PM), Kim Saunders

Members Absent: Debbie Grohs

Others Present: Karen McConnell

Call to Order: Vice President Potter called the Zoom meeting to order at 6:07 PM.

Approval of/Amendment of Agenda: A motion was made to approve the agenda as presented (Chassee/Sabuda). The motion was approved.

Guests/Public Comment: Jenni Chase, RCL staff Jenni informed the Board about the collection development process at RCL, including print and non print materials, and weeding practices.

Action Item Capture: Vice President Potter will capture action items for this meeting.

Review of Financial Reports: Mr. Farrer reports RCL finances are on point at this time in the FY. A motion was made to accept the financial reports (Farrer/Potter). The reports were accepted.

Friends of the Library Report: It is reported that Stevie Brinkerhoff and Marsha Meyer will facilitate a Zoom book club in January. The book for January is The Book Woman of Troublesome Creek. Registration is required.

Director's Report: The Director reports that Vickie VanAmeijden will retire effective January 26th; she will continue to coordinate the in house art exhibits. The Director continues with Zoom meetings at the local level and state level as well at Gull Lake Schools and Rotary leaders on topics of mutual interest.

Committee Reports:

- a. Budget & Finance: Chad Farrer, Chair: See Financial Reports above.
- b. Personnel: Debbie Grohs, Chair: The Committee will address the Employee Manual and updating of same.
- c. Technology & Facilities: Darren Sabuda, Chair: Mr. Sabuda reported the proposed mechanical door opener and associated electrical work is moving forward. A motion was made for the Director to proceed with the capital outlay for this update not to exceed \$3500.00 (Farrer/Saunders). The motion was approved.
- d. Policy: Chris Cupper, Chair: The Committee did not meet.

Old Business: None

New Business:

- a. Approval of MERS Addendum for Defined Contribution: A motion was made to approve the addendum to this provision (Chassee/Potter). The motion was approved.

Action Item Review: Ms. Potter reviewed action items for this meeting.

Adjournment: There being no further business before the Board a motion was made to adjourn the meeting at 7:43 PM . The next meeting is scheduled for Wednesday, February 17, 2021 at 6:00 PM.

Respectfully submitted,

Debbie Grohs, President

Chris Cupper, Secretary

Approved: February 17, 2021