

**Richland Community Library Board Meeting
August 19, 2020**

—Rough Draft—

Members Present: Deb Chassee, Chris Cupper, Chad Farrer, Debbie Grohs, Jessie Potter, Liz Walbridge

Members Absent: Darren Sabuda

Others Present: Karen McConnell

Call to Order: President Grohs called the Zoom meeting to order at 6:43 PM.

Approval of Amendment of Agenda: The current agenda was presented to the Board. A motion was made to approve the agenda (Potter/Chassee). The motion was approved.

Guest/Public Comment: Kim Saunders, potential Board member.

Action Item Capture: Ms. Walbridge will capture action items for this meeting.

Review/Approval of June 2020 Minutes: Minutes from the June meeting were reviewed by the Board. A motion was made to approve the June minutes (Grohs/Walbridge). The motion was approved.

Review of Financial Reports: The current financial reports were reviewed noting expenditures from Hoopla, and RB digital. This was due to COVID 19. A motion was made to accept the reports. The reports were accepted.

Friends of the Library Report: There is no current report.

Director's Report: During the current health crisis several new services have been put in place. Those services have been very well received. Summer reading programs have also moved forward during Covid 19 and that has been well received too.

Committee Reports:

- a. Budget Finance: Chad Farrer, Chair: The Committee did not meet.
- b. Personnel: Debbie Grohs, Chair : The Committee met August 11th to review the recent approval of insurance benefits for the Director and Assistant Director. Benefits are available to employees working 25 hours a week. A move will be made to MERS to manage employee benefits.
- c. Technology & Facilities: Darren Sabuda, Chair: The Committee did not meet.

d. Policy Committee: Chris Cupper, Chair: The Committee did not meet. They will meet before the September meeting.

Old Business: In the parking lots, the Wifi will be extended to allow greater access. The auditors will be asked to attend the September meeting.

New Business: Director Evaluation: The evaluation will be deferred to the September meeting with compensation retroactive to July.

Action Item Review: Ms. Walbridge reviewed action items from this meeting.

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 8:13 PM (Potter/ Grohs). The next meeting is scheduled for Wednesday, September 16, 2020 at 6:00 PM.

Respectfully submitted,

Debbie Grohs, President

Chris Cupper, Secretary

Approved: