

## **Richland Community Library Board Minutes June 19, 2019**

**Members Present:** Chris Cupper, Tim Czerney, Debbie Grohs, Tom Krawczyk, Jessica Potter, Liz Walbridge

**Members Absent:** Doug Jonas

**Others Present:** Karen McConnell

**Call to Order:** President Krawczyk called the meeting to order at 6:02 PM.

**Approval or/Amendment of Agenda:** A motion was made to approve the agenda as presented (Potter/Cupper) . The motion was approved.

**Guest/Public Comment:** Hannah Reuter (RCL) reviewed summer programs for the Library and activities of the TAB group. Anna Merritt (RCL) reviewed adult summer reading activities.

**Action Item Capture:** Ms. Walbridge will capture action items for this meeting.

**Review and Approval of the May Board Minutes:** Minutes from the previous meeting were presented for Board approval. A motion was made to approve the minutes and the minutes were approved (Czerney/Grohs).

**Review of Financial Reports:** A motion was made to accept the financial reports as presented (Grohs/Potter). The reports were accepted.

**Friends of the Library Report:** The book sale during the annual art fair will take place July 20th.

**Director's Report:** The Director supplied a report which summarized library interactions and activities for the last month, including the first Richland Art Hop, updates on the circulation desk in the Children's Dept. and other updates in the department. Jenni Chase and Carrie Dunn are to be commended for their efforts!

### **Committee Reports:**

- a. Budget & Finance: Doug Jonas, Chair The committee met Thursday, June 13th to review the initial budget for next year. They will meet July 17th again to approve the budget prior to presenting it to the board for their approval.
- b. Personnel: Tom Krawczyk, Chair The committee did not meet. The Director evaluation form is ready to go out to the Board. The Director will also get a copy before the review.
- c. Technology and Facilities: Liz Walbridge, Chair The committee will meet in July.
- d. Policy Committee: Chris Cupper, Chair The committee met today June 19th and will meet again before the August meeting.

**Old Business:** None

**New Business:** Policy 2.16 (Fund Balance Policy) was reviewed with some correction. A motion was made to approve the revised policy. (Potter/Czerney) The policy was approved as corrected.

**Action Item Review:** Ms. Walbridge reviewed action items for this meeting.

**Adjournment:** There being no further business before the Board, a motion was made to adjourn the meeting at 7:10 PM (Czerney/Grohs). The next meeting is scheduled for August 21, 2019. Per Board policy, the Board does not meet in July and December.

**Respectfully submitted:**

**Tom Krawczyk, President**

**Chris Cupper, Secretary**

**Approved: August 21, 2019**