

**Richland Community Library Board Minutes  
Public Hearing on 2017-2018 Budget  
August 16, 2017**

**Members Present:** Tim Czerney, Anne Howley-O'Brien, Raenell Kent, Tom Krawczyk,  
Liz Walbridge

**Members Absent:** Chris Cupper, Doug Jonas

**Others Present:** Dennis Kreps

**Call to Order:** President Kent called the meeting to order at 6:05 PM.

**Public Comment:** None

**Presentation of the 2017-2018 Budget:** The budget as presented is based on the current operating schedule. Any change to the operating schedule, if it affects the budgets, will be handled via a budget amendment. The Director discussed the rationale/purpose behind setting the 2017-2018 debt millage at 0.145 mill, drawing down the surplus related to the debt service.

**Adjournment:** There being no further business before the Board, the meeting was adjourned at 6:15 PM. (Czerney/Walbridge)

**Respectfully submitted,**

**Raenell Kent, President**

**Tim Czerney, Acting Secretary**

**Approved: September 20, 2017**

## August 16, 2017

**Members Present:** Tim Czerney, Anne-Howley-O'Brien, Raenell Kent, Tom Krawczyk, Liz Walbridge

**Members Absent:** Chris Cupper, Doug Jonas

**Others Present:** Dennis Kreps

**Call to order:** President Kent called the meeting to order at 6:15 PM.

**Approval/Amendment of Agenda:** The agenda was amended to add "Library public service hours" under Old Business. A motion was made to approve the amended agenda. (Walbridge/Krawczyk) The motion was approved.

**Guests/Public Comment:** None

**Action Item Capture:** Mrs. Walbridge will capture action items for this meeting.

**Review and Approval of June 21, 2017 Minutes:** A motion was made to approve the June minutes as amended. (Howley-O'Brien/Krawczyk) The motion was approved.

**Review of the Financial Reports:** A motion was made to accept the financial reports. (Walbridge/Krawczyk) The motion was approved unanimously.

**Friends of the Library Report:** There has been no meeting of the FOL since the book sale on July 15th. Several participants reported that the book sale was a very positive experience for them.

**Library Director's Report:** The Director presented the monthly report for the perusal of the Board. Several items were discussed. It was noted that the second author, Larry Massie, confirmed for next year's Meet Michigan Authors Series, for January 18, 2018.

### **Committee Reports:**

- a. Budget and Finance: Nothing else to report.
- b. Personnel: This Committee met August 14th to review the Director's evaluation document. The document is being modified slightly.
- c. Technology & Facilities: The Committee will meet no later than September 1st to address a proposal being developed by the Director for the purchase of a patron counting system.
- d. Policy Committee: The draft of the FOIA policy has been forwarded to our legal counsel for feedback. The document has been returned to us. The Committee will meet to address comments from legal counsel. The general content of the document has been approved. The Committee will next meet on August 29th.

**Old Business:**

- a. Updating of signature cards: New signature cards will be addressed after new officers have been elected.
- b. Library Public Service Hours: The Director has outlined three different scenarios for expanding library service hours. Budget & Finance will meet to evaluate the options and report back to the Board by the September meeting.

**New Business:**

- a. Set Debt Millage Rate, FY 2017-2018: Budget & Finance Committee recommends a debt millage rate of 0.145 for the FY 2017-2018; the rate for 2016-2017 is 0.16
- b. Set Operating Millage, FY 2017-2018: The operating millage rate is 0.8228. A motion was made to approve the debt millage rate of 0.145 and the operating millage rate is 0.8228 for FY 2017-2018. (Czerney/Walbridge) The motion to accept was approved unanimously.
- c. Positions/Offices  
President - term expires October 2017: Mr. Krawczyk has agreed to succeed Mrs. Kent as Board President. The Board will discuss officers and committee composition at the next Board meeting.

**Action Item Review:** Action items for this meeting were reviewed by the Board.

**Adjournment:** There being no further business before the Board, a motion was made to adjourn the meeting. (Walbridge/Czerney) The next meeting is scheduled for September 20, 2017 at 6:00 PM.

**Respectfully submitted,**

**Raenell Kent, President**

**Tim Czerney, Acting Secretary**

**Approved: September 20, 2017**