

Richland Community Library Board Minutes February 15, 2017

Members Present: Chris Cupper, Tim Czerney, Anne Howley-O'Brien, Doug Jonas, Raenell Kent, Tom Krawczyk, Liz Walbridge

Members Absent: None

Others Present: Dennis Kreps

Call to Order: President Kent called the meeting to order at 6:08 PM.

Approval/Amendment of the Agenda: A motion was made to approve the agenda as presented. (Kent/Walbridge) The motion was approved.

Guests/Public Comment: None

Action Item Capture: Vice President Walbridge will record action items for this meeting.

Review and Approval of January 18, 2017 Minutes: Minutes from the January meeting were presented for Board review. A motion was made to approve the minutes. (Walbridge/Howley-O'Brien) The motion was approved.

Review of the Financial Reports: Current financial reports were presented for Board review. A motion was made to accept the financial reports. (Czerney/Walbridge) The motion was accepted.

Friends of the Library Report: None

Library Director's Report: The Director's Report was presented to the Board for their perusal. Additionally, the Director presented a proposal to repair flooring in the library, not to exceed \$2600.00. The Facilities Committee will also consider the proposal and will decide between two options. A motion was made to accept the report. (Czerney/Jonas) The motion was approved.

Committee Reports:

- a. Personnel Committee: The Committee accepted goals the Director set for himself and suggested the Board be apprised of progress every two months.
- b. Budget & Finance Committee: The Committee will meet with the auditors at a yet to be determined date.
- c. Technology & Facilities Committee: The Committee will address the issue of the deteriorating flooring outside the elevator.

Old Business:

- a. Community Survey-progress report: Surveys are coming back with lots of positive comments. An interest has been expressed for the desire for extended hours of service. The survey will be open until the end of the month; a summary of the survey will be available by the next Board meeting.

- b. Board Member Training/Orientation: Options for Rescheduling: March 9th has been suggested as a date for the Board training/orientation. Dinner will be at 6:00 PM with the meeting at 6:30 PM.
- c. Audit Report: Feedback and meeting schedule: We are trying to schedule a meeting with the auditors. We request they bring to the meeting a schedule of adjustments to the audit. Hopefully we will meet yet this month.
- d. Building Audit: Progress report and feedback: Dave Flook was present when several main service provider companies were present. We are pleased with the work so far. The Technology & Facilities Committee will look at Mr. Flook's final report before presenting it to the Board.

New Business

- a. State Aid Report : Public libraries must file this report in order to get state aid. RCL is a class 3 library. In addition to state aid, penal fines are a major source of revenue for public libraries.
- b. Other New Business None

Action Item Review: Action items from tonight's meeting were reviewed for the Board.

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 7:45 PM. (Krawczyk/Jonas) The next meeting is scheduled for March 15, 2017, at 6:00 PM.

Respectfully submitted,

Raenell Kent, President

Chris Cupper, Secretary

Approved: March 15, 2017