

Richland Community Library Board Meeting March 19, 2014

Members Present: Cindy Berg, Stevie Brinkerhoff, Chris Cupper, Michael Dunn, Raenell Kent, Larry Williams

Members Absent: Doug Jonas

Others Present: Dennis Kreps

Call to order: Vice President Berg called the meeting to order at 6:11 PM.

Action items capture: Mrs. Kent will capture action items for tonight's meeting.

Public Comment: None

Guests: None

Review Minutes of February 19, 2014: Minutes from the previous meeting were presented for consideration. A motion was made to approve the minutes as amended. (Kent/Dunn) The motion was approved.

Financial Report: The financial statement of revenues and expenses for the five months ending February 28, 2014 was presented for review. A motion was made to approve the financial statements as presented. (Williams/Kent) The motion was approved.

Friends of the Library Report: The Director has reported the new projection screen and laptop met with great success during the recent film release party.

Director's Report: Our new employee, Cheryl Rose, has successfully completed three weeks of work at the Library. She has completed her training and has joined the staff in the daily functioning of the library. The Director met with the LICs, Programming and Collection Development work groups. Mrs. Parker-Carter continues the book discussion program at the Library. The Director continues to coordinate the Guitar Jam Club program. Upcoming programs at the Library include felt making (March 20) and cheese making (April 17).

Ms. Bowler and Ms. Glas planned and executed a DVD release party of the most recent Hunger Games movie with 37 participants. A spring break program "Poetry Cafe" is planned for April 11. Teen/YA programs are now being advertised at the high school and middle school. On March 18th the movie *Frozen* was presented. The feature was well attended by many in the community. A babysitting class will be offered during Spring Break.

Mrs. Jasiak continues with her regular children's programs. The Director met with the Director of the Southwest Michigan Reading Council to discuss opportunities for mutual collaboration. He also met with Robin Nott of Gull Lake High School to consider materials for the RCLs Archives; he also attended the finance workshop. The Director will also attend the quarterly meeting of the Richland Area Community Visioning Group, where he will discuss a proposed plan to develop "gallery hop" events, modeled after Kalamazoo's Art Hop.

Old Business:

- a. Action items review: Action items from the previous meeting were reviewed.
- b. Committee reports: The Aesthetic Committee recently met to review positioning of various wall hangings on the interior of the library. The Communications Committee met to consider activities celebrating our 40th anniversary in 2014. The committee also drafted questions relative to extending hours of operation which could be posted to an on-line survey.
- c. Logo: The Communications Committee will meet with Mr. Dunn to consider options for a new logo.

New Business:

- a. Authorization for Marsha Drouin to open an account at Chemical Bank: A letter has been drafted authorizing Mrs. Drouin to open an account at Chemical Bank on behalf of the Library. A motion was made to approve this action. (Brinkerhoff/Dunn) The motion was approved.
- b. Privacy Policy: The Board considered the necessity of drafting an intellectual freedom policy. The Director will check out what other libraries and doing in this regard.
- c. Circulation report: The Director presented several different options for generating a circulation statistics report.
- d. Committee meetings/reports: The Communications Committee, Personnel, and Aesthetics and facilities need to meet in the near future.

Other New Business: None

Action item review/assignments: The action items as captured by Mrs. Kent at this meeting were reviewed.

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 7:13 PM. (Cupper/Brinkerhoff) The motion was approved. The next meeting is scheduled for April 16, 2014 at 6:00 PM.

Respectfully submitted,

Cindy Berg, Vice-President

Chris Cupper, Secretary

Approved: April 16, 2014