

Richland Community Library Board Minutes
May 15, 2013

Members Present: Cindy Berg, Stevie Brinkerhoff, Chris Cupper, Doug Jonas
(left at 7:40 PM), Larry Williams

Members Absent: Judy Hobson, Raenell Kent

Others Present: Dennis Kreps

Call to order: President Williams called the meeting to order at 6:08 PM.

Public Comment: None

Guests: None

Review Minutes of April 17, 2013: Minutes from the previous meeting were presented. A motion was made to approve the minutes as amended. (Berg/Jonas) The motion was approved.

Friends of the Library Report: None

Financial Report: Revenues and expenses for the seven months ending April 30th as well as disbursements for the month of April were presented for review. A motion to was made to approve the financial report as presented. (Berg/Brinkerhoff) The motion was approved.

Director's Report: The Director reports he has officially been inducted into Rotary International. He also attended a recent meeting of Gull Lake Community Schools Performing Arts Foundation and represented the library at the recent Family Interactive Health Fair at Kellogg Elementary. The Library also hosted the April Public History Roundtable meeting; this month the Library is hosting a new exhibit of works by Leon Kriesten. A presentation by the Ransom District Library is scheduled for May 23rd to discuss programming at their library. An updated ad for the Gull Lake Community Schools *Communicator* has been submitted to the publication. Several photos for the Community Hall project have been selected for matting and framing; Chris Gobble of The Little Yellow Frame Shop will facilitate the framing. The transition to the new server is complete.

Committee Reports:

- a. Committee Meetings: The Policy Committee will meet May 29th to address policy books and revisions of the art policy and circulation policy.
 - i. Staff Representation: As a representative of the library, the Director is on most committees. The Board also discussed the staff being included on several library committees.
 - ii. Communication: See below.
- b. Budget: The committee met May 6th and reviewed the preliminary budget for next year. Based on a flat increase, the library is operating on a \$100,000 deficit next year. How to cover the deficit was discussed by the Board. Historically, projected budgets are conservative and the reality is the deficit is not as much as is indicated.
- c. Communication: Plans for summer programming are in place. Elizabeth King has been engaged as the graphic designer for a redesign of library logo and other associated library materials. In the near future, Ms. King will make a site visit to this end.
- d. Personnel: This committee has met twice. Their focus is working on a revision of the director evaluation form.

Old Business: None

New Business:

- a. Initial Review of Proposed FY2012-13 budget: We had a preliminary look at the projected budget for next year. Projected line items for next year may not reflect actual expenditures. Specific figures may change by the next Board meeting. Additionally, some line items may need to be renamed as they seem confusing.
- b. Other New Business: None

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 8:10 PM. (Berg/Cupper) The motion was approved. The next meeting is scheduled for June 19, 2013 at 6:00 PM.

Respectfully submitted:

Chris Cupper, Secretary

Larry Williams, President