

2.61(a) Art Policy

Thank for showing interest in displaying your art at the Richland Community Library. It is our goal to provide an opportunity for individuals and groups to display artistic and educational materials at the Library. By agreeing to exhibit your art at the Richland Community Library, you agree to the following:

1. The Richland Community Library is not to act as a dealer for the artist.
2. Acceptance and placement of an exhibit will be determined by the Library Director or designee and the Artist. All work will be original and free of any copyright infringements.
3. The Artist will provide a written inventory of their work at the time of delivery.
4. All artwork must be in ready-to-display condition, hung or set up, and taken down by the artist.
5. Richland Community Library cannot be held liable for any theft or damage to any artwork. The Artist shall obtain their own insurance to cover loss or damage of art.
6. The length of time for each display will be determined by the Library, not to exceed 60 days.
7. Upon expiration of the loan period, artwork will be released to the original lender unless the library is notified by the original lender to the contrary.
8. The Richland Community Library cannot store artwork. The artist must be responsible for dropping off and picking up artwork on the designated date and within the prearranged time.
9. Groups and individual artists must supply and affix their own labels, artist statements, and artist bios and provide contact information (such as business cards). Prices cannot be posted on individual pieces. Price lists can be kept at both service desks and made available on request.
10. The Richland Community Library requires that the artist allow the Library to use art images in promotional materials and on the Library website. The Artist will provide digital files of their images with their inventory.
11. The Library reserves the right to reschedule displays when the areas are needed for the Library purposes. The Library will notify the Artist at least 3 weeks in advance of any changes to the schedule.