

## 2.60 Meeting Room Use

The meeting area of the Richland Community Library is intended to serve as a meeting place for small groups, and exists for the benefit of all citizens of the community.

### Policies

1. In accordance with applicable provisions of law, this tax-supported facility may be used only by those groups who do not discriminate on any basis identified as discriminatory in either the Michigan or Federal Civil Rights Statutes.
2. The meeting area may be reserved for use by local, non-profit educational, civic, cultural, professional or governmental groups. Local is defined as being within Richland Township or the Village of Richland.
3. The meeting area will accommodate groups of 50 persons or less.
4. General admission fees may not be charged for meetings or programs. In addition, no offerings, solicitations, or collection of funds can be made. Exceptions involving small fees for short-term classes may be considered for meetings sponsored by the Library or an approved not-for-profit educational group or institution. The Director must approve exceptions.
5. Religious and political groups may use the meeting area for interdenominational / non-sectarian or non-partisan/bi-partisan programs or meetings. Granting use of the room does not imply endorsement of the user (or user beliefs/philosophies) by the Library.
6. The Library reserves the right to refuse the use of the meeting room to groups having a history of vandalism or other disturbances of the peace.
7. An adult library staff person or designee\* must be in the building during a meeting.

- \* A designee is defined as a Board member who has received permission to represent a staff person's assumed duties from the Library Director. In the absence of the Library Director, the Board Chair can name a designee to attend the meeting.