

2.55 Photography and Video Policy

It is the policy of the Board of Directors (the "Board") of the Richland Community Library (the "Library") to permit video filming and photography under the conditions described herein. However, this policy does prohibit any of the above that interferes with operations, safety, security, programs, and activities of the Library. All activities should be consistent with the Library's Bylaws and the Michigan Library Privacy Act. Those not following this policy may be asked to stop what they are doing and/or leave the facility.

Photography or recording by Library staff

The staff of the Richland Community Library may take photographs or videos of patrons and staff at library programs, workshops, classes and in other library spaces. These photos/videos may be used in print and electronic marketing materials. Others may be posted on the library's social media accounts. Attendance at Library programs, events or Library spaces constitutes consent to be photographed or filmed for publicity of the Library. To ensure the privacy of individuals and children, images will not be identified using name. If a patron does not want the Library to use a photo or video of them or of their child, they must inform the Library staff member who is coordinating the event. This policy extends to photographing and filming by library staff at Friends of the Library events and at any of the Library's outreach efforts in the community.

Photography or recording by members of the public or media

Casual amateur photography and recording for personal use is permitted in the Library facilities provided that such recording does not interfere in any way with Library operations or violate the Michigan Library Privacy Act. Photography and recording is not permitted in reserved meeting

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rooms, staff only areas, and bathrooms.

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