**Richland Community Library Board Minutes**

**June 18, 2025**

**—Rough Draft—**

**Members Present**: Lori Beard, Monica Bordner, Kristine Parsons, Justin Reynolds, Dane Richards

**Members Absent:** Chris Cupper, Lauren Boosi

**Others Present:** Jack Buck

**Call to Order:** President Bordner called the meeting to order at 6:01 PM.

**Approval of / Amendment of Agenda:** A motion was made to approve the agenda (Bordner/Parsons). The motion was approved.

**Guest / Public Comment:** None.

**Action item Capture:** Trustee Reynolds will capture action items for this meeting.

**Review and Approval of May 2025 Board Minutes:** Trustee Beard should be listed as the Chair for the Personnel Committee. A motion was made to approve the minutes with the update (Parsons/Beard). The motion was approved.

**Review of Financial Reports:** Trustee Reynolds reported the finances looked good in all categories for this time in the fiscal year. A motion was made to accept the reports (Bordner/Parsons). The motion was approved.

**Friends of the Library Report:** It was reported that the FOL book sale was successful and there was a great turnout for the event.

**Director’s Report:** The Director summarized recent Library activities for the Board. The Director’s Report can be found on the Library website.

**Committee Reports:**

a. Budget and Finance: Justin Reynolds, Chair, Kristine Parsons, Trustee: The Budget and Finance Committee did meet to develop a draft 25-26 budget proposal and discussed funding for various facility items.

b. Personnel: Lori Beard, Chair : The Committee will schedule an annual review for the Director.

c. Technology and Facilities: Kristine Parsons, Chair, Justin Reynolds, Trustee Lori Beard, Trustee: The Committee did meet to discuss bids for structural improvements.

d. Policy: Chris Cupper, Chair, Dane Richards, Trustee, Monica Bordner, Trustee: The Committee did not meet.

e. Strategic Planning: Lauren Boosi, Chair, Monica Bordner, Trustee, Dane

Richards, Trustee: The Committee did not meet.

Old Business:

• Director contacted Legal Counsel, confirmed quote, waiting on cost confirmation for reviewing informational campaign website FAQ and info brochures.

• Set up Google Admin Board access for Lauren Boosi.

• Implement Library Dot Voting for patron feedback

New Business :

• 25-26 Draft Budget Proposal: Proposal was reviewed with no comments. Board will vote on approvals during the August meeting.

• RCL Millage Draft Dates and Costs: Board meeting will be scheduled to vote on RCL Milage. Date and time of board meeting will be posted in the library.

**Action Item Review:** Trustee Reynolds reviewed action items with the Board.

**Adjournment:** There being no further business before the Board, the meeting was adjourned at 6:48 PM. The next meeting is scheduled for Wednesday, August 20, 2025 at 6:00 PM.

**Respectfully submitted,**

**Monica Bordner, President Secretary**

**Approved:**