

Richland Community Library Board Minutes

April 17, 2024

Members Present: Lori Beard, Monica Bordner, Debbie Chassee, Chris Cupper, Kristine Parsons, Justin Reynolds

Members Absent: Dane Richards

Others Present: Jack Buck

Call to Order: President Bordner called the meeting to order at 6:06 PM.

Approval of/Amendment of the Agenda: A motion was made to approve the agenda as presented (Parsons/Chassee). The motion was approved.

Guest/Public Comment: None

Action Item Capture: Trustee Reynolds will capture action items for this meeting.

Review and Approval of March 20, 2024 Board Minutes : A motion was made to approve minutes from the previous meeting (Parsons/Bordner). The motion was approved.

Review of Financial Reports: Trustee Reynolds reports all financials are in order for this time of the fiscal year. A motion was made to accept the reports (Bordner/Parsons). The reports were accepted.

Friends of the Library Report: A meeting is scheduled for next week.

Director's Report: The Library Director advised the Board of recent activities in the Library. All day and evening enrichment programs have been well received by adults, teens and children. The Library will participate in an April Library Hop and a May Art Hop. A grant was received from the Kalamazoo Foundation towards a budget to cover video game collection development. A grant was received from SMLC to help cover costs of Hoopla services. Richland resident Doug Jonas is currently exhibiting his photographic work at the Library.

Committee Reports:

- a) Budget and Finance: Justin Reynolds, Chair, Kristine Parsons, Trustee, Lori Beard, Trustee: The Committee did not meet.
- b) Personnel: Deb Chassee, Chair; Lori Beard, Trustee: The Committee did not meet.
- c) Technology and Facilities: Kristine Parsons, Chair, Justin Reynolds, Trustee, Lori Beard, Trustee: The Committee did not meet.
- d) Policy Committee: Chris Cupper, Chair; Dane Richards, Trustee, Monica Bordner, Trustee: The Committee did not meet.

e) Strategic Planning: Deb Chassee, Chair; Monica Bordner, Trustee, Dane Richards, Trustee:
The Committee did not meet.

Old Business:

- Amended budget for Digital Media and Employee Benefits
- Amended 5.10 Circulation Policy to add video game borrowing
- Adopted 2.11 Library Programming Policy
- Adopted 2.96 Notary Services Policy
- Adopted Diversity Statement
- All policies above have been updated.

New Business:

- Amend 2.80 Internet Use Policy at May Board Meeting: This policy will be deferred until the May meeting. It will be forwarded to IT for their input.

Action Item Review: Trustee Reynolds reviewed action items for this meeting.

Adjournment: There being no further business before the Board, the meeting was adjourned at 6:43 PM. The next meeting is scheduled for May 15, 2024, at 6:00 PM.

Respectfully submitted,

Monica Bordner, President

Chris Cupper, Secretary

Approved: May 15, 2024