

Richland Community Library Board Minutes November 19, 2025

Members Present: Lori Beard, Monica Bordner, Chris Cupper, Kristine Parsons, Justin Reynolds (left at 6:15 PM), Dane Richards

Members Absent: Lauren Boosi

Others Present: Jack Buck

Call to Order: President Bordner called the meeting to order at 6:01 PM.

Approval of / Amendment of Agenda: Trustee Reynolds asked New Business be addressed after Public Comment for this meeting as he had a previous commitment. A motion was made to approve the change (Reynolds/Cupper). The motion was approved.

Guest / Public Comment: None

Action Item Capture: President Bordner will capture action items for this meeting.

Review and Approval of October Regular 2025 Board Minutes and November Special Board Meeting: A motion was made to approve the minutes from October and November (Parsons/Richards). The motion was approved.

Review of September Financial Reports: A motion was made to accept the financial reports as presented (Bordner/Parsons). The motion was approved.

Friends of the Library Report: The FOL toasted the passage of the recent millage with cider. Stevie Brinkerhoff will retire from her position as FOL President at the end of her term.

Director's Report: The Director summarized recent Library activities for the Board. The Director's Report can be found on the Library website.

Committee Reports:

- a. Budget and Finance: Justin Reynolds, Chair, Kristine Parsons, Trustee, Lori Beard, Trustee: The Committee met to discuss what expenses and income would need to be adjusted for the amended budget with the recent passing of the millage.
- b. Personnel: Lori Beard, Chair, Lauren Boosi, Trustee: The Committee did not meet.
- c. Technology and Facilities: Kristine Parsons, Chair, Justin Reynolds, Trustee, Lori Beard, Trustee: The budget was discussed as well as cleaning up of the exterior of the property.
- d. Policy: Chris Cupper, Chair, Dane Richards, Trustee, Monica Border, Trustee: The Committee did not meet.
- e. Strategic Planning: Lauren Boosi, Chair, Monica Bordner, Trustee, Dane Richards, Trustee: With passage of the recent millage, future hours of operation will be increased; the Hoopla subscription will start soon.

Old Business: None

New Business:

- Reappointment of Board Trustees: Secretary Cupper and Treasurer Reynolds expressed interest of continuing to serve on the Board. A motion was made to approve continuing their service (Bordner/Parsons). The motion was approved.
- Amend 2025-2026 FY Budget: A motion was made to approve additional compensation for the Director in conjunction with the recent millage campaign (Bordner/Reynolds). The motion was approved.
- Annual Audit to be Conducted December 8, 2025.

Action Item Review: President Bordner reviewed action items for this meeting.

Adjournment: There being no further business before the Board, the meeting was adjourned at 6:52 PM. The next meeting is scheduled for January 21, 2026 at 6:00 PM. Per Board policy, there is no Board meeting in July and December.

Respectfully submitted,

Monica Bordner, President

Chris Cupper, Secretary

Approved: January 21, 2026