

# Richland Community Library Board Minutes

## November 19, 2025

**Members Present:** Lori Beard, Monica Bordner, Chris Cupper, Kristine Parsons, Justin Reynolds (left at 6:15 PM), Dane Richards

**Members Absent:** Lauren Boosi

**Others Present:** Jack Buck

**Call to Order:** President Bordner called the meeting to order at 6:01 PM.

**Approval of / Amendment of Agenda:** Trustee Reynolds asked New Business be addressed after Public Comment for this meeting as he had a previous commitment. A motion was made to approve the change (Reynolds/Cupper). The motion was approved.

**Guest / Public Comment:** None

**Action Item Capture:** President Bordner will capture action items for this meeting.

**Review and Approval of October Regular 2025 Board Minutes and November Special Board Meeting:** A motion was made to approve the minutes from October and November (Parsons/Richards). The motion was approved.

**Review of September Financial Reports:** A motion was made to accept the financial reports as presented (Bordner/Parsons). The motion was approved.

**Friends of the Library Report:** The FOL toasted the passage of the recent millage with cider. Stevie Brinkerhoff will retire from her position as FOL President at the end of her term.

**Director's Report:** The Director summarized recent Library activities for the Board. The Director's Report can be found on the Library website.

### **Committee Reports:**

- a. Budget and Finance: Justin Reynolds, Chair, Kristine Parsons, Trustee, Lori Beard, Trustee: The Committee met to discuss what expenses and income would need to be adjusted for the amended budget with the recent passing of the millage.
- b. Personnel: Lori Beard, Chair, Lauren Boosi, Trustee: The Committee did not meet.
- c. Technology and Facilities: Kristine Parsons, Chair, Justin Reynolds, Trustee, Lori Beard, Trustee: The budget was discussed as well as cleaning up of the exterior of the property.
- d. Policy: Chris Cupper, Chair, Dane Richards, Trustee, Monica Border, Trustee: The Committee did not meet.
- e. Strategic Planning: Lauren Boosi, Chair, Monica Bordner, Trustee, Dane Richards, Trustee: With passage of the recent millage, future hours of operation will be increased; the Hoopla subscription will start soon.

**Old Business:** None

**New Business:**

- Reappointment of Board Trustees: Secretary Cupper and Treasurer Reynolds expressed interest of continuing to serve on the Board. A motion was made to approve continuing their service (Bordner/Parsons). The motion was approved.
- Amend 2025-2026 FY Budget: A motion was made to approve additional compensation for the Director in conjunction with the recent millage campaign (Bordner/Reynolds). The motion was approved.
- Annual Audit to be Conducted December 8, 2025.

**Action Item Review:** President Bordner reviewed action items for this meeting.

**Adjournment:** There being no further business before the Board, the meeting was adjourned at 6:52 PM. The next meeting is scheduled for January 21, 2026 at 6:00 PM. Per Board policy, there is no Board meeting in July and December.

**Respectfully submitted,**

**Monica Bordner, President**

**Chris Cupper, Secretary**

**Approved: January 21, 2026**