

## **Richland Community Library Board Minutes**

### **October 15, 2025**

**Members Present:** Lori Beard, Monica Bordner, Chris Cupper, Kristine Parsons, Justin Reynolds, Dane Richards

**Members Absent:** Lauren Boosi

**Others Present:** Jack Buck

**Call to Order:** President Bordner called the meeting to order at 6:00 PM.

**Approval of / Amendment of Agenda:** A motion was made to approve the agenda as presented (Parsons/Beard). The motion was approved.

**Guest / Public Comment:** David Edelman, Director at Hastings Public Library

**Action Item Capture:** Trustee Reynolds will capture action items for this meeting.

**Review and Approval of September 2025 Regular Board Minutes:** A motion was made to approve the minutes with a correction (Beard/Parsons). The motion was approved.

**Review of September Financial Report:** Trustee Reynolds reported all financial reports are on target for this time of the financial year. A motion was made to accept the financial reports (Parsons/Bordner). The financial reports were accepted.

**Friends of the Library Report:** The Director and Trustee Beard attended the most recent FOL meeting. They presented information on the millage. There will soon be an election for new FOL officers.

**Director's Report:** The Director summarized recent Library activities for the Board. The Director's Report can be found on the Library website.

#### **Committee Reports:**

- a. Budget and Finance: Justin Reynolds, Chair, Kristine Parsons, Lori Beard, Trustee: A weak WIFI (particularly in the lower level) needs to be addressed and needs to be improved; the carpets have recently been cleaned; the annual audit for the Library is scheduled for December 8th with Siegfried Crandall.
- b. Personnel, Lori Beard, Chair, Lauren Boosi, Trustee The Committee did not meet.
- c. Technology and Facilities: Kristine Parsons, Chair, Justin Reynolds, Trustee, Lori Beard, Trustee: See Budget and Finance.
- d. Policy: Chris Cupper, Chair, Dane Richards, Trustee, Monica Bordner, Trustee: The Committee did not meet.
- e. Strategic Planning: Lauren Boosi, Chair, Monica Bordner, Trustee, Dane Richards, Trustee The Committee did not meet.

**Old Business:**

- EMC Insurance Renewal: With the recent approval of a new insurance policy for the library, an increase in the premium of about \$400.00 was noted.

**New Business:**

- Response letter to BOE: A response has been received from the BOE regarding a citizen complaint about the millage and signage. The Library and legal have submitted a response letter to BOE refuting allegations.
- Reappointment of Board Trustees: At the next meeting two Trustees will indicate their interest in continuing on the Board.

**Action Item Review:** Trustee Reynolds reviewed action items for this meeting.

**Adjournment:** There being no further business before the Board, the meeting was adjourned at 6:33 PM. The next meeting is scheduled for November 19, 2025 at 6:00 PM.

**Respectfully submitted,**

**Monica Bordner, President**

**Chris Cupper, Secretary**

**Approved: November 19, 2025**