

February 2025 minutes (reconstruction)

Owing to the loss of the February 2025 Board minutes, this information is a recollection/reconstruction of the business that transpired during the February 2025 meeting to the best of the Board's memory.

February 2025 Board minutes will be approved at the April meeting

Members Present: All were present except for Justin Reynolds.

Others Present: Jack Buck

Financial report accepted

Policy committee met

FOL will meet in May

Approval of Library Credit Card Spending Limit Increase

A motion was made by (Board Member's Name) and seconded by (Board Member's Name] to authorize an increase in the Richland Community Library's credit card spending limit from \$5,000 to \$7,500 to accommodate increased purchasing requirements. The credit card is fully authorized for use by Library Director Jack Buck and is secured under the financial authority of the Richland Community Library. It is issued in the name of the Library and not held as a personal account by Director Jack Buck.

Upon due consideration, the motion was put to a vote and was unanimously approved by the Board with none opposed. Motion carried.

Hoopla funding dollars have been reduced

Trustee Beard will update the Personnel Manual

Staff will work on a wants/needs list

ESTA act will be put in place

Approved: April 16, 2025

