

Richland Community Library Board Minutes January 19, 2022

Members Present: Deb Chassee, Chris Cupper, Chad Farrer, Debbie Grohs, Aviva Luciano, Justin Reynolds, Darren Sabuda

Members Absent: None

Others Present: Karen McConnell

Call to Order: President Grohs called the Zoom meeting to order at 6:06 PM.

Approval of/Amendment of Agenda: The agenda was presented for Board approval. A motion was made to approve the agenda as presented (Chassee/Grohs). The motion was approved.

Guest/Public Comment: Amanda Standefer + Strategic Planning Committee gave an overview about where we go from here. Monica Hepner commented as a member of the SPC. Carrie Anne commented. Marsha Mayer commented. Anna Merritt also commented. Karen also commented on vision and mission statements. Next focus is Activity Plan, Evaluation Framework and Reporting.

Action Item Capture: Justin Reynolds will capture action items for this meeting.

Review and Approval of November Board Minutes: A motion was made to approve the minutes from the November meeting (Chassee/Cupper). The motion was approved.

Review of Financial Reports: Chad Farrer reviewed the financials for November and December. A motion was made to accept the reports. The reports were accepted by the Board.

Friends of the Library Report: No report.

Director's Report: The Director reported to the Board some of the activities during the past months. With the rise of Covid numbers and the holidays, the Library made the decision to postpone in-person programming for the month of January. As assessment will be made as how we will move forward. Stefanie O'Connor has joined the patron services team. Amanda Standefer and the SPC Committee felt positive about the draft document as they presented it to the Board.

Committee Reports:

- a. Budget & Finance: Chad Farrer, Chair: Justin Reynolds will replace Chad Farrer on the B&F Committee.
- b. Personnel: Debbie Grohs, Chair: The Committee did not meet. They will meet Feb. 15th.
- c. Technology & Facilities: Darren Sabuda, Chair: The Committee did not meet.
- d. Policy Committee: Chris Cupper, Chair: The Committee did not meet.
- e. Strategic Planning: Deb Chassee, Karen McConnell: See above -Public Comment.

Old Business: None

New Business:

- a. Review Draft of Strategic Plan: Reviewed earlier by Amanda Standefer via Zoom.
- b. Trustee Opening: Chad Farrer is resigning from the Board owing increasing responsibilities at work.
- c. The Director submitted her resignation effective May 28, 2022.

Action Item Review: Trustee Reynolds reviewed action items from this meeting.

Adjournment: There being no further business before the Board, the meeting was adjourned at 7:35 PM. The next meeting is scheduled for February 16, 2022 at 6:00 PM.

Respectfully submitted,

Debbie Grohs, President

Chris Cupper, Secretary

Approved: February 16, 2022

