

Richland Community Library Board Minutes November 17, 2021

Members Present: Deb Chassee, Chris Cupper, Debbie Grohs, Aviva Luciano, Justin Reynolds, Darren Sabuda

Members Absent: Chad Farrer

Others Present: Karen McConnell; Anna Merritt, Assistant Director

Call to Order: President Grohs called the meeting to order at 6:03 PM.

Approval of Amendment of Agenda: A motion was made to approve the agenda as presented (Grohs/Chassee). The motion was approved.

Guest/Public Comment: None

Action Item Capture: Justin Reynolds will capture action items for this meeting.

Review and Approval of October 27, 2021 Board Minutes: A motion was made to approve the October minutes (Chassee/Luciano). The motion was approved.

Review of Financial Reports: This report will be deferred to the January meeting.

Friends of the Library Reports: New officers were recently elected.

Director's Report: Amanda Standefer facilitated a focus group on Nov. 3. There is a Board retreat on December 9th at 5:30 at the RACC with Amanda Standefer. The following day there will be a staff retreat also with Amanda Standefer. RCL will collaborate with Rotary and RABA for wassailing on Dec. 2nd. The Director continues with regular meetings GLCS, Rotary Public Image, the RACC and the Gull Lake Business Network.

Committee Reports:

- a. Budget & Finance: Chad Farrer: The Committee did not meet.
- b. Personnel: Debbie Grohs, Chair: The Committee did not meet.
- c. Technology & Facilities: Darren Sabuda, Chair: The Committee did not meet.
- d. Policy: Chris Cupper, Chair: The committee did not meet.
- e. Strategic Planning: Deb Chassee and Karen McConnell: Focus groups were held with several groups. Several comments were received regarding the high degree of professionalism of Amanda Standefer. The Board will have a retreat with Ms. Standefer on December 9 at the RACC.

Old Business: None

New Business: None

Action Item Review: There were no action items to review.

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 7:36 PM. The next meeting is scheduled for January 19, 2022 at 6:00 PM. Per Board policy, no Board meetings are scheduled in July and December.

Respectfully submitted,

Debbie Grohs, President

Chris Cupper, Secretary

Approved: January 17, 2022