

Richland Community Library Board Minutes
October 27, 2021

Members Present: Deb Chassee, Chris Cupper, Chad Farrer, Debbie Grohs, Aviva Luciano, Justin Reynolds

Members Absent: Darren Sabuda

Others Present: Karen McConnell

Call to Order: President Grohs called the meeting to order at 6:04 PM.

Approval of/Amendment of Agenda: A motion was made to approve the agenda as presented (Grohs/Cupper). The motion was approved.

Guests/Public Comment: Anna Merritt, Assistant Director

Action Item Capture: Justin Reynolds will capture action items for this meeting.

Review and Approval of August 18, 2021 Budget Meeting Minutes, and September 22, 2021 Board Minutes: A motion was made to approve the minutes from the August 18 Budget Meeting (Cupper/Chassee). The motion was approved. A motion was made to approve the minutes of the Board from the September 22 Board meeting (Grohs/Chassee). The motion was approved.

Review of Financial Reports: Mr. Farrer reviewed end of year financials for the Board. The financials were accepted by the Board.

Friends of the Library Report: The FOL will hold an organizational meeting November 16th at the RACC.

Director's Report: Work is progressing with the strategic planning for the future of RCL. A Board retreat is scheduled for December 9th with the consultant in attendance. Hours of operation have been restored to almost pre-pandemic conditions. The Director continues to actively participate in Rotary programs as well as meeting with GLCS students and staff.

Committee Reports:

- a. Budget & Finance: Chad Farrer, Chair This Committee did not meet.
- b. Personnel: Debbie Grohs, Chair The Committee has finished its work reviewing outdated materials and updating others.

- c. Technology & Facilities: Darren Sabuda, Chair This Committee did not meet.
- d. Policy: Chris Cupper, Chair: This Committee met earlier today and reviewed policies which should be deleted.
- e. Strategic Planning: Deb Chassee and Karen McConnell: This Committee has begun its work to move our Library forward. The consultant has begun meeting with different segments of the Library population

Old Business: None

New Business:

- a. Election of Officers: President: Debbie Grohs; Vice-President Aviva Luciano; Treasurer, Chad Farrer; Secretary, Chris Cupper. All positions were approved by the Board.
- b. Assignment of Committees Committee assignments were reorganized and will be published by the next meeting.
- c. Induction of new Board members Aviva Luciano and Justin Reynolds were accepted as new Board members.

Action Item Review: Mr. Reynolds reviewed action items for this meeting.

Adjournment: There being no further business before the Board a motion was made to adjourn the meeting at 7:10 PM. The next meeting is scheduled for November 17, 2021 at 6:00 PM.

Respectfully submitted,

Debbie Grohs, President

Chris Cupper, Secretary

Approved: November 17, 2021