

## **Richland Community Library Board Minutes February 17, 2021**

**Members Present:** Chris Cupper, Chad Farrer, Debbie Grohs, Jessie Potter, Darren Sabuda, Kim Saunders

**Members Absent:** Deb Chassee

**Others Present:** Karen McConnell

**Call to Order:** President Grohs called the Zoom meeting to order at 6:11 PM.

**Approval of/Amendment of Agenda:** A motion was made to approve the agenda as presented (Grohs/Potter). The motion was approved.

**Action Item Capture:** Ms. Potter will capture action items for this meeting.

**Review and Approval of January 2021 Board Minutes:** A motion was made to approve minutes from the previous meeting (Potter/Saunders). The motion was approved.

**Review of Financial Reports:** In general everything is under budget; revenues are a bit more than projected at this point. A motion was made to accept the reports (Farrer/Potter). The reports were accepted.

**Friends of the Library Report:** Book Club had a nice turnout in January. The Only Woman in the Room is the book club read for the meeting tomorrow night. Stevie Brinkerhoff and Marsha Meyer are working together to put on book club.

**Director's Report:** Retro fit and electrical work on the side entrance to the library is slated for completion by February 25th; weeded items have been donated to GLCS. The first art exhibit since March 2020 will be installed in March. The Director continues to maintain contacts with the GL schools and regional and state librarians.

### **Committee Reports:**

- a. Budget & Finance: Chad Farrer, Chair: The Committee met the week before last.
- b. Personnel: Debbie Grohs, Chair This Committee did not meet.
- c. Technology & Facilities: Darren Sabuda, Chair: Work on the side entrance is progressing. Talks are proceeding with CTS regarding phones and phone service; a switch to this provider may be projected for this summer.
- d. Policy: Chris Cupper, Chair : This Committee did not meet.

**Old Business:** None

**New Business:**

- a. Amend 2020-21 Fiscal Budget (Early Debt Payment): A motion was made to consider paying off the debt payment of the current FY budget based on the September 16, 2020 Board approval for payment of the bond (Farrer/Grohs). The motion was approved.

**Acton Item Review:** Ms. Potter reviewed action items for this meeting.

**Adjournment:** There being no further business before the Board, a motion was made to adjourn the meeting at 7:34 PM. The next meeting is scheduled for Wednesday, March 17, 2021 at 6:00 PM.

**Respectfully submitted,**

**Debbie Grohs, President**

**Chris Cupper, Secretary**

**Approved: March 17, 2021**