

2.65 Telephone Use

The telephones located in the public library are for library business, such as renewing books, community room reservations, requests for information, receipt of reference questions from the public, and convenience to the patron in gaining information about library programs and services.

The library's telephones are not to be used by patrons for conducting personal business or for social calls. Telephone lines need to be kept open during library business hours so that library staff can be available to assist patrons and answer questions.

Should an emergency arise, the staff may permit phone calls to be made by patrons. The telephone may be used by patrons with staff permission.