

Richland Community Library Board Minutes April 21, 2021

Members Present: Deb Chassee, Chris Cupper, Debbie Grohs, Jessie Potter, Kim Saunders

Members Absent: Chad Farrer, Darren Sabuda

Others Present: Karen McConnell

Call to Order: President Grohs called the Zoom meeting to order at 6:10 PM.

Guests/Public Comment: None

Approval of/Amendment of Agenda: A motion was made to approve the agenda as amended (Grohs/Chassee). The motion was approved as amended.

Action Item Capture: Ms. Saunders will capture action items for this meeting.

Review and approve minutes from meeting on March 17: Minutes from the March meeting were presented for Board review and amendment. A motion was made to approve the minutes as amended (Grohs/Saunders). The motion was approved.

Review of Financial Reports: In the absence of Chad Farrer, these reports will be deferred until the May meeting.

Friends of the Library Report: The FOL met on April 1st: they indicated they will continue with the used book sales inside the Library but will not participate with the annual book sale during the art fair in July. The FOL has also been in contact with their counterparts at other libraries in the state, looking for ways to increase membership as well as other ideas.

Director's Report: Summer programming planning continues and staff members will address the Board at the May meeting. The Director continues attending Zoom meetings with the State and local library. Collaborations with GLCS and Rotary continue with a goal of fostering community partnerships. Work on the budget for next year continues.

Committee Reports:

- a. Budget & Finance: Chad Farrer, Chair This Committee did not meet.
- b. Personnel: Debbie Grohs, Chair This Committee began work on the Personnel Manual.
- c. Facilities & Technology: Darren Sabuda, Chair This Committee did not meet.
- d. Policy: Chris Cupper, Chair This Committee did not meet.

Old Business: None

New Business: CTS fiber is in place and new phone instruments have been chosen with the intent of going on line with CTS about mid May. A motion was made to approve Klooster Landscaping to move forward with the landscaping project on the lower patio, with the caveat of a master gardener (or equivalent) be engaged to maintain the plantings (Grohs/Chassee). The motion was approved. It

is the desire that RCL will be on the Klooster calendar for this planting season. The Director would like to begin the strategic planning process in the fall.

Action Item Review: Ms. Saunders reviewed action items from this meeting.

Adjournment: There being no further business before the Board, a motion was made adjourn the meeting at 7:19 PM. The next meeting is scheduled for May 26, 2021 at 6:00 PM.

Respectfully submitted,

Debbie Grohs, President

Chris Cupper, Secretary

Approved: May 26, 2021