Members Present: Chris Cupper, Tim Czerney, Debbie Grohs, Doug Jonas, Tom Krawczyk, Jessie Potter, Liz Walbridge

Members Absent: None

Others Present: Karen McConnell

Call to Order: President Krawczyk called the meeting to order at 6:06 PM.

Approval/Amendment of Agenda: A motion was made to approve the agenda as presented. (Walbridge/Jonas) The motion was approved.

Guest/Public Comment: Mary Jane Vavra representing Gull Lake Community Schools spoke on creating a partnership with RCL to address adult literacy in our community.

Action Item Capture: Ms. Walbridge will capture action items for this meeting.

Review and Approval of February Board Minutes: A motion was made to approve the minutes as presented. (Czerney/Walbridge) The motion was approved.

Review of Financial Reports: Mr. Jonas presented the financial reports for Board review and acceptance. A motion was made to accept the financial reports. (Grohs/Czerney) The motion to accept the reports was approved.

Friends of the Library Report: FOL has agreed to underwrite future artists receptions. Current FOL President Larry Williams recently met with former FOL President Stevie Brinkerhoff.

Director’s Report: The Director presented a summary of current RCL activities and activities within the community.

Committee Reports:
   a. Budget & Finance: Doug Jonas, Chair: This committee met February 27th to discuss the audit report; they will meet again March 27th. Siegfried Crandall will attend the next B & F meeting.
   b. Personnel: Tom Krawczyk, Chair: This committee met on March 5th and will meet on April 9th to review the Director Evaluation form.
   c. Technology & Facilities: Liz Walbridge, Chair: This committee met on March 5th and will meet again April 9th.
   d. Policy Committee: Chris Cupper, Chair: This committee met March 20 to review two policies. Policy 2.25 was forwarded for Board approval; policy 2.30 was held in committee for further work. The next meeting is scheduled for April 17th.

Old Business: None
New Business:
   a. Phone System Quotes: After considering quotes from Nu Wave, Bloomingdale Communications and CTS for a new phone system, a motion was made to accept the quote from CTS. Two purchase options were proposed; a motion was made to accept option B at $385/month. (Walbridge/Grohs) The motion was approved. This includes training for the staff, installation, and maintenance charges for 5 years as the move is made from an analog to a digital system. Total cost is $7,081.00.
   b. Children's Circulation Desk Quotes: The circulation desk in the Children's Room and its options for redesign and sourcing was discussed.
   c. RCL Audit: See above
   d. Policy Update: Policy 2.25 was presented to the Board for their review and approval. A motion was made to approve this policy. (Jonas/Czerney) The motion was approved.

Action Item Review: Ms. Walbridge reviewed action items for this meeting.

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 8:20 PM. (Cupper/Grohs) The next meeting is scheduled for April 17, 2019 at 6:00 PM.

Respectfully submitted,

Tom Krawczyk, President                    Chris Cupper, Secretary

Approved: April 17, 2019