

Richland Community Library Board Minutes February 19, 2020

Members Present: Deb Chassee, Chris Cupper, Chad Farrer, Debbie Grohs, Jessie Potter, Darren Sabuda, Liz Walbridge

Members Absent: None

Other Present: Karen McConnell, Dan Carl, Bookkeeper

Call to Order: President Grohs called the meeting to order at 6:04 PM.

Approval of/Amendment of Agenda: A motion was made to approve the agenda as amended (Potter/Walbridge). The motion was approved as amended.

Guest/Public Comment: None

Action Item Capture: Ms. Walbridge will capture action items for this meeting.

Review and Approval of January 2020 Board Minutes: Minutes from the January meeting were presented to the Board. A motion was made to approve the minutes as amended (Grohs/Potter). The motion was approved.

Review of Financial Reports: Mr. Carl and Mr. Farrer presented the financial reports to the Board for their review. A motion was made to accept the reports as presented (Cupper/Grohs). The reports were accepted.

Friends of the Library Report: The FOL will continue to support our popular Michigan Authors program. Board members will now receive emails from FOL.

Director's Report: The mural in the lower level by Conrad Kaufman is now complete. The FOL has offered to plan an open house celebration for the community and donor; a spring date is likely. Siegfried Crandall will attend our March Board meeting to present the audit findings and answer Board questions.

Committee Reports:

- a. Budget & Finance, Chad Farrer, Chair: Mr. Farrer has been working with Mr. Carl on the creation of the financial reports and the basics of the Kalamazoo Foundation.
- b. Personnel, Debbie Grohs, Chair: This Committee is looking into possible health benefits for The Director and Assistant Director.
- c. Technology & Facilities, Darren Sabuda, Chair: This Committee did not meet this month.
- d. Policy Committee, Chris Cupper, Chair: This Committee met earlier today reviewing two policies having to do with use of the meeting room.

Old Business: None

New Business:

- a. Policy Updates: See above Policy Committee.

Action Item Review: Ms. Walbridge reviewed action items for tonight's meeting.

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 7:57 PM (Sabuda/Chassee). The next regular meeting is scheduled for Wednesday, March 18, 2020 at 6:00 PM.

Respectfully submitted,

Debbie Grohs, President

Chris Cupper, Secretary

Approved: March 25, 2020