

Richland Community Library Board Minutes October 21, 2020

Members Present: Deb Chassee, Chris Cupper, Debbie Grohs, Kim Saunders

Members Absent: Chad Farrer, Jessica Potter, Darren Sabuda

Others Present: Karen McConnell

Call to Order: President Grohs called the Zoom meeting to order at 6:11 pm.

Approval of/Amendment of Agenda: A motion was made to approve the agenda as presented (Grohs/Cupper). The motion was approved.

Guest/Public Comment: None

Action Item Capture: Ms. Chassee will capture action items for this meeting.

Review and Approval of September 2020 Board Minutes and August 19, 2020 Budget Adoption

Minutes: A motion was made to approve the September minutes as amended (Grohs/Chassee). The September minutes were approved. A motion was made to approve the budget meeting from August (Chassee/Cupper). The motion was approved.

Review of Financial Reports: Mr. Carl will attend the November meeting and will present the financials from August, September and October.

Friends of the Library Report: Officers for the FOL are Brenda Lauer, President; Stevie Brinkerhoff, Vice President; Bob Kent, Treasurer; Larry Williams, Secretary. Stevie Brinkerhoff and Marsha Meyer will facilitate the Library's book groups beginning January 2021.

Director's Report: The Director provided the Board with a summary of Library activities during the last month. The Library is now running at 50% capacity as of October 13th. The FOL will facilitate the RCL monthly bookclub via Zoom and assistance from Library staff. The take and make program has been well received even with adult patrons.

Committee Reports:

- a. Budget and Finance: Chad Farrer, Chair This committee did not meet.
- b. Personnel: Debbie Grohs, Chair: A discussion addressed to increase the stipend for health insurance of the Assistant Director; this should come out of the salary budget. This will be tabled for the time being as it will be addressed by the Budget & Finance Committee.
- c. Technology & Facilities: Darren Sabuda, Chair This committee did not meet.
- d. Policy: Chris Cupper, Chair: This committee did not meet.

Old Business:

- a. No employee has opted to take advantage of the management services of MERS. A motion was made to approve the services of MERS (Grohs/Chassee). The motion was approved.

b. Health Stipend: See above in Personnel.

New Business:

- a. Officer and Committee elections - Term of 1 year: All Board members and officers will remain the same for the upcoming fiscal year. A motion was made to accept this slate. (Grohs/Chassee). The motion was approved.
- b. Community Member Interest - Committee work: It is the desire of the Board to reach out to community residents who would be interested in serving in a non-voting capacity on our several committees.

Action Item Review: Ms. Chassee reviewed action items for this meeting.

Adjournment: There being no further business before the Board, the meeting was adjourned at 7:36 PM. The next Board meeting is scheduled for November 18, 2020 at 6:00 PM.

Respectfully submitted:

Debbie Grohs, President

Chris Cupper, Secretary

Approved: November 18, 2020