

Richland Community Library Board Minutes

February 20, 2019

Members Present: Tim Czerney, Debbie Grohs, Doug Jonas, Tom Krawczyk, Jessica Potter, Liz Walbridge

Members Absent: Chris Cupper

Others Present: Karen McConnell

Call to Order: President Krawczyk called the meeting to order at 6:03 p.m.

Approval of/Amendment of Agenda: A motion was made to approve the agenda. (Czerney/Walbridge) The motion was approved.

Guests/Public Comment: None

Action Items Capture: Ms. Walbridge will capture action items for this meeting.

Review and Approval of Board Minutes: A motion was made to approve the minutes as amended. (Czerney/Jonas) The motion was approved.

Review and Approval of Financial Reports: Mr. Jonas presented the financial reports to the board. A motion was made to accept the financial reports as presented. (Czerney/Grohs) The motion was approved.

Friends of the Library Report: The friends of the library provided refreshments for the author spotlight with Joe Heywood in January, as well as for the artist showcase with Heather Briggs in February.

Director's Report: The Director appraised the Board on recent and upcoming activities and programs including special author visits for the month of March in partnership with GLCS and GLCS Foundation. The elevator project was completed on February 5th.

Committee Reports:

- a. Budget & Finance: Doug Jonas, Chair: This committee will meet on 2/27 to review January financial reports
- b. Personnel: Tom Krawczyk, Chair: This committee met on 2/5 and began reassessing how to revise the director's evaluation. This committee will meet again on 3/5.
- c. Technology & Facilities: Liz Walbridge, Chair: This committee met on 2/5 and discussed shifting goals with technology from long-term to immediate and short-term projects. They also discussed upcoming changes to the phone system, patron computers, parking lot repairs, acoustics plan, and children's area renovations. Immediate goals include use of available grant funds to purchase new STEAM toys for the children's area. This committee will meet again on 3/5.
- d. Policy Committee: Chris Cupper, Chair: This committee met on 2/20. Revision of policy 2.25 was discussed and changes suggested. A new policy regarding law enforcement

lockdown was distributed for review and open for comments. This committee will meet again on 3/20 before the board meeting.

Old Business:

a. Shared Google Drive: Liz Walbridge discussed the transition of the board to using Google Drive through the fiscal year.

New Business: None

Action Item Review: Ms. Walbridge reviewed action items for this meeting.

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 7:09 PM. (Potter/Grohs) The next meeting is scheduled for March 20, 2019 at 6:00 PM.