

**Richland Community Library Board Minutes**  
**August 15, 2012**

**Members Present:** Cindy Berg, Chris Cupper, Judy Hobson, Doug Jonas, Raenell Kent, Larry Williams

**Members Absent:** Patrice Mindock

**Others Present:** Kay LaPierre

**Call to Order:** President Williams called the meeting to order at 6:08 PM.

**Public Comment:** None

**Guests:** Brenda Lauer, Marsha Drouin

**Review Minutes of June 20, 2012:** Minutes from the previous meeting were presented for review. A motion was made to approve the minutes as presented. (Hobson/Berg) The motion was approved.

**Friends of the Library Report:** Brenda Lauer reported the book sale held in conjunction with the annual art fair in July cleared in excess of \$1,000.00. Currently, book donations are not being accepted at the Library. A meeting is scheduled for September with a look towards the future.

**Financial Report:** A statement of revenues and expenses for the ten months ending July 31, 2012 was presented and examined. Disbursements for June and July were also presented and examined. A motion was made to approve the financial reports as presented. (Jonas/Hobson) The motion was approved.

**Director's Report:** Mrs. Jasiak, Ms. Jenkins and Ms. Glas have had an outstanding response to their summer programming. With staff taking their vacations, it has been a busy summer as we all work together to cover the desk. We are sad to report Ms. Jenkins will leave later in August to accept a position with more hours and benefits. Mrs. Carter facilitated a book discussion on August 9th for *Someone Knows my Name* by Lawrence Hill.

The Director volunteered for the Independence Day parade and the annual FOL book sale as well as attending a RABA lunch meeting on July 17th. Painting on the exterior has been completed by Bobbie the Painter. Integrated Smart Technologies has installed the TV/monitor in the circulation area .

The Director spoke to nearly two dozen library directors with operating revenues comparable to RCL's regarding levels of staffing. She noted that none of these libraries have paid staffing for the local history/genealogy areas of their libraries. Staff reviews

will be accomplished before the September Board meeting, with raises effective October 1st.

**Committee Reports:** None

**Old Business:**

- a. **Trustee Recruiting Update:** Stevie Brinkerhoff, a resident of the Village, has expressed interest in serving on the Board. Mrs. Brinkerhoff's name will be presented to the Village Council for their approval.

**New Business:**

- a. **Budget Adoption of FY 2012-2013:** The budget for FY 2012-2013 was presented and the Board moved to approve the millage rates of 0.8255 in support of the operating budget and 0.26 to support debt services. A motion was made to adopt the budget as presented. (Kent/Jonas) The motion was approved. Millage rates are unchanged from the FY 2011-2012 budget.
- b. **Communication to the Board:** A letter to the Board from the Director has been received indicating her desire to resign no later than April 1, 2013. The letter of resignation was read aloud and indicates the desire to embrace a new career path. A motion to accept the resignation with regrets was made. (Williams/Jonas) The motion was approved.

**Other New Business:** Mrs. Drouin reports the recent township survey has realized a 25% response so far. While the township is pleased with this, they are urging all community members to return their surveys as plans for the next 5-10 years are formulated.

**Adjournment:** There being no further business before the Board, a motion was made to adjourn the meeting at 7:58 PM. (Cupper/Kent) The motion was approved. The next meeting is scheduled for September 19, 2012 at 6:00 PM.

**Respectfully submitted,**

**Chris Cupper, Secretary**

**Larry Williams, President**