

## **Richland Community Library Board Minutes February 15, 2012**

**Members Present:** Cindy Berg, Chris Cupper, Judy Hobson, Raenell Kent,  
Patrice Mindock, Larry Williams

**Members Absent:** Jill Gould

**Others Present:** Kay LaPierre, Marsha Drouin

**Call to Order:** President Williams called the meeting to order at 6:03 PM.

**Public Comment:** None

**Guests:** None

**Review of Minutes of January 18, 2012:** Minutes from the previous meeting were presented. A motion was made to approve the minutes as presented. (Hobson/Berg) The motion was approved.

**Friends of the Library Report:** The next meeting of the Friends of the Library will be Friday, February 17th at 4:00 PM.

**Financial Report:** The statement of revenues and expenses for the four months ending January 31st was presented for review as well as disbursements for the month of January. A motion was made to approve the financial report as presented. (Mindock/Kent) The motion was approved.

**Director's Report:** Mrs. Carter facilitated a book discussion on *Into the Beautiful North* by Luis Urrea on February 9th. This book is the selection for the annual Reading Together event. Again this year, we are celebrating Library Lovers Month with the annual forgiving of library fines. Planning has already begun for our summer activities for the Summer Reading Club. A staff computer has been replaced owing to the age of the unit (7 years) and significant slowdowns in processing data.

The Director attended a Southwest Michigan Digital Library consortium meeting on January 25th. Owing to a large demand for e-books, the consortium decided to reduce the number of digital checkouts from 7 to 5. The Director also met with GLCS "Fantastic Family Health Fair" committee in preparation for a collaborative program at Kellogg Elementary on May 14th. Mrs. Jasiak will represent our library. The annual State Aid Report was submitted to the State Library in January. In a meeting with Ed Blanton of EPS, the status of our current security system was reviewed. Several recommendations were made to enhance and upgrade our system. In a meeting with Rick Hulsey (Director of Willard Library in Battle Creek) their recent acquisition of 100

Nook e-readers was discussed. These devices will be available for patron check-out in March.

**Committee Reports:** The Aesthetics Committee met Feb. 14th. Discussion centered on what comes under the authority of the Aesthetics Committee.

The Facilities Committee has also met. Several items in our building need attention: the base molding on the landing and by the elevator needs to be replaced after the recent painting; window molding need to be repainted/replaced; replacement of the front and side doors; additional interior motion sensors; the stairs going down to the patio need re-configuring. A wish list includes new tables for the community room; improved signage and a new monitor behind the circulation desk.

The Communications Committee also met and will report back to the Board.

The Strategic Planning Committee met recently--no action was taken. Under discussion was how to meet the needs of our community.

**Old Business:** Results of the recent audit by Siegfried Crandall were presented by Mrs. Drouin with explanations on several components of the report. Several new rules and regulations were discussed as designated by GASB 54 as well as other new accounting practices.

**New Business:**

- a. Bylaws Article 1, Section 4 Review: A motion was made to nullify the termination of Trustee Jill Gould, owing to health reasons under Section 1.20 of the Board Bylaws. (Mindock/Hobson). The motion was approved.
- b. Other New Business: Mrs. Jasiak presented a document to the Board outlining her role as representative of the Library. While her interaction with children in the Gull Lake Community Schools can only be seen as positive PR for the Library, notice must always be given that the Library is supported by tax dollars from the village and township of Richland. On printed materials which may be distributed at school functions, disclaimers should appear in how RCL is supported.

**Adjournment:** There being no further business before the Board, a motion was made to adjourn the meeting at 7:45 PM. (Kent/Cupper) The next meeting is scheduled for March 21, 2012 at 6:00 PM.

**Respectfully submitted,**

**Chris Cupper, Secretary**

**Larry Williams, President**