

Richland Community Library Board Minutes Feb. 20, 2013

Members present: Cindy Berg, Stevie Brinkerhoff, Judy Hobson,
Doug Jonas, Larry Williams

Members absent: Raenell Kent, Chris Cupper

Others present: Kay LaPierre, Dennis Kreps, Marsha Drouin, Karen Goebel

Call to order: President Williams called the meeting to order at 6:05 PM.

Public comment: None

Guests: none

Review minutes of January 23, 2013: Minutes from the January meeting were presented for review. A motion was made to accept the minutes as presented. (Berg/Hobson) The motion was approved

Friends of the Library Report: Appreciation was expressed for the recent "Farewell & Welcome Open House" hosted by the Friends on Feb. 16, 2013 to say farewell to Kay LaPierre and to welcome Dennis Kreps.

Financial report: The statement of revenues and expenses for the month of January 2013 was presented. A motion was made to approve the financial report as presented. (Jonas/Berg) The motion was approved.

Director's report: In his first Director's report, Dennis Kreps acknowledged Assistant Director, Karen Goebel, for her support for the continuity of the day to day operations of the library. He is starting to plan outreach to the community. He noted that the Open House conveyed good community support. Much appreciation was also expressed to outgoing Director, Kay LaPierre, for her support in the transition.

Committee reports:

Personnel Committee: The Personnel Committee (Williams, Hobson, Brinkerhoff) met with Kreps, LaPierre, Drouin and Goebel to review the staff vacation and leave policies of the library. These changes will be discussed at the March 20th meeting and voted on at the April 16th meeting.

The next meeting for the personnel committee will be at 5pm prior to the March 20th Board meeting.

Drouin, Williams and Kreps will meet with the payroll tax attorney, available through the library insurance carrier, to discuss insurance.

Budget Committee: They will meet in March with Kay LaPierre helping to prepare the first budget cycle.

Communication and Technology: Brinkerhoff will contact the Gazette for an article about both Directors. New stationery will be ordered. Paul Gobble, graphic artist and library patron, will be asked to consult in the design.

Facilities Committee: Berg commented on the stairs and retaining wall and this will be discussed at a later date when the weather is suitable for work.

Policy Committee: Meetings will be scheduled as needed.

Strategic Planning Committee: A meeting will be scheduled after the Directors have made the transition.

Old business: none.

New business:

The February budget was discussed, with a focus on the impact of personnel and salary changes.

Other New Business: Kay LaPierre addressed the Board, expressing appreciation for the support of Assistant Director Karen Goebel.

A motion was made to provide LaPierre a lifetime membership. (Jonas/Williams) All approved.

There was discussion as to the best way to archive library minutes, particularly those that are not yet in digital format. The Richland Township and the Village are using Ameriscan and that option will be further discussed.

Adjournment: There being no further business before the Board, a motion was made to adjourn the meeting at 8:00 PM. (Jonas/Berg) The motion was approved. The next meeting is scheduled for March 20, 2013 at 6:00 PM.

Respectfully submitted,

Stevie Brinkerholff on behalf of

Chris Cupper, Secretary

Larry Williams, President