

Richland Community Library Board Minutes
October 20, 2010
(as Amended 01-19-11)

Members present: Cynthia Berg, Chris Cupper, Judy Hobson, Raenell Kent,
Patrice Mindock

Members absent: Gould, Larry Williams

Others present: Kay LaPierre

Call to order: President Mindock called the meeting to order at 7:01 PM.

Public Comment: None

Guests: Pat Crane

Review minutes of September 15, 2010: Minutes from the previous meeting were accepted as presented. (Kent/Hobson)

Friends of the Library Report: Pat Crane has reported a renewed interest in FOL membership. A slate of proposed officers for the coming year was also presented.

Financial Report: Revenues and expenses for the 12 months ending September 30th were reviewed. A motion was made to approve the financial report as presented. (Kent/Berg) The motion passed.

Director's Report: Staff reviews have recently been completed. The Children's Department had a visit from the local fire department to celebrate Fire Safety Week. Sue Carter facilitated a book discussion on Let the great world spin by Colum McCann on October 14th. Installation of 4 new public access computers is complete. The Director attended a public library directors meeting in Benton Harbor September 17th, a Friends officers meeting on September 23rd, A Southwest Michigan Library Cooperative Council meeting on October 14th and a Gull Lake Community Schools board meeting on October 18th. Several kinds of e-readers have been purchased with donated funds of \$2,200 by the Friends of Richland Community Library, to be unveiled at their annual meeting on November 18th.

Committee Reports: Trustee Hobson reported on the upcoming staff recognition dinner and planning meeting. The Strategic Planning Committee will meet November 17th at 6:00 PM, prior to the regular Board meeting.

New Business:

- a. 2010-11 Officers --The slate of officers was presented and approved. (Hobson/Berg). Officers for the coming year are President: Patrice Mindock, Vice-President: Larry Williams; Secretary: Chris Cupper; Treasurer: Raenell Kent.

- b. 2010-11 Committee Assignments -- Individual committee assignments were reviewed and will remain the same as last year.
- c. Credit Card authorization: A motion was made to authorize the Director (Kay LaPierre) and Assistant Director (Karen Goebel) to use the corporate credit card with First Community Federal Credit Union on behalf of the library. (Mindock/Berg) The motion was approved. A credit limit of \$3000.00 shall be requested.
- d. Other New Business: None

Adjournment: There being no further business before the Board, the meeting was adjourned at 7:48 PM. (Cupper/Kent) The next meeting will be held November 17, 2010 at 7:00 PM.

Respectfully submitted,

Chris Cupper, Secretary

Patrice Mindock, President