

Richland Community Library Board Minutes July 21, 2010

Members present: Cynthia Berg, Chris Cupper, Judy Hobson, Raenell Kent, Patrice Mindock, Larry Williams

Members absent: Jill Gould

Others present: Kay LaPierre, Pat Crane

Call to order: President Mindock called the meeting to order at 7:03 PM.

Public Comment: None

Guests: None

Review minutes of May 19, 2010: A motion was made to approve the minutes as amended. (Williams/Hobson) The motion was approved.

Friends of the Library Report: Pat Crane reported the annual book sale was a huge success, netting about \$1700. Crane expressed concern over the lack of membership enthusiasm in the Friends and discussed recruitment issues. She mentioned a lack of volunteers willing to step into the board leadership roles. The current officers are not all able to continue in their positions.

Financial Report: Monthly disbursements for June were reviewed. Financial reports of revenues and expenses were also reviewed. A motion was made to approve the financial report as presented. (Kent/Mindock) The motion was approved.

Director's Report: The library hired a new shelver, Katie Sinkovitz, to replace Christina Book. Katie started on June 23rd and is a welcome addition to our staff. Mrs. Jasiak has had wonderful responses to her summer reading club programs. She has completed a *Diary of a Wimpy Kid* party and *Drumunity* among other programs. We are also offering a few sessions of drop in knitting again this summer.

The Director attended the Director's Summit in Lansing on June 4th where we learned about tax authorities that suck money away from library districts and other local taxing authorities, among other issues. The new media drawers custom built by Rich Andersen arrived June 25th. Their location directly by the computers and across from the DVDs has increased public awareness of this media. The Director volunteered with the Independence Day parade on July 3rd, met with Katie Bell-Moore, director of the Ransom District Library on July 14th, attended the monthly RABA meetings in June and July, and helped with the Friend's annual book sale on July 17th.

The water damage on the back basement wall across from the elevator, and on the west side of the Friend's room needs to be addressed. The drywall will need to be

stripped. Apparently there have been issues with water in this area prior to the expansion. The summer reading club ends August 13th.

Committee Reports:

Aesthetics: A burgundy leather memorial book has been chosen with inserts which can be added as needed. Gold lettering will be added to the cover at minimal cost.

Policy: Three policies were presented for approval: Material Buying policy, Memorials policy, and Circulation policy. A motion was made to approve these policies as presented. (Cupper/Williams). The motion was approved.

Budget: A proposed preliminary budget was presented for FY 2010-2011. A motion to put this proposed budget before the public in August was made. (Kent/Berg) The motion was approved.

Old Business: There is a need to identify future board members as terms of current board members expire.

New Business:

- a. Material Buying and Selection policy—see above
- b. Memorials policy—see above
- c. Circulation policy—see above
- d. Approve 2010-11 for public presentation at August meeting—see above
- e. New computers for public workstations: A motion was made to spend \$4,000 from capital outlay funds for the replacement of public workstations. (Kent/Williams) The motion was approved.
- f. Other new business: We looked at criteria for displaying artwork in the library as modeled by the Portage District Library and Marsha Meyer. The library is not the contact for purchasing specific pieces for private collections. It was suggested the Policy Committee create a policy to address this activity.

Adjournment: There being no further business before the Board, the meeting was adjourned at 8:50 PM. (Williams/Berg) The next meeting is scheduled for August 18, 2010 at 7:00 PM.

Respectfully submitted,

Chris Cupper, Secretary

Patrice Mindock, President