

Richland Community Library Board Minutes January 19, 2011

Members Present: Cynthia Berg, Chris Cupper, Jill Gould, Judy Hobson, Raenell Kent, Patrice Mindock, Larry Williams

Members Absent: None

Others Present: Kay LaPierre

Call to Order: President Mindock called the meeting to order at 6:01 PM.

Guests: None

Review minutes of November 17, 2010: A motion was made to approve the November minutes as amended. (Berg/Gould) The motion was approved.

Friends of the Library Report: None

Financial Report: Revenues and expenses for the last quarter of 2010 were reviewed in addition to disbursements for the month of December 2010. A motion was made to approve the financial report as amended. (Kent/Mindock) The motion was approved.

Director's Report: Wassailing on December 2nd was again a success with lots of people favorably commenting on the newly remodeled circulation desk. Santa's annual visit was a success on December 11th. Sue Carter facilitated a book discussion on Balzac and the little Chinese seamstress on December 9th and Lit on January 13th. The circulation staff participated on a webinar in preparation for OverDrive; it may be available by February 1st. The water heater in the building was replaced in December. The State Aid Report was filed with the Library of Michigan. The Director was re-elected as Treasurer for RABA which will now meet every other month.

Committee Reports: Policy Committee: The committee met to discuss possible components of circulating e-readers as we get ready to offer OverDrive. A draft will be presented to the Board in February. Communication/Technology Committee: Consensus is that a new logo is not necessary at this time; however, library letterhead will be updated with the addition of a color photograph of the library. A patron survey focusing on the summer reading program, e-readers and what is new at the library is projected for distribution in the spring, This survey will be available upon request by mail as well on the website. Facilities Committee: Water damage on the west wall on the lower level will need to be addressed and resolved.

Old Business:

- a. Amend October and November minutes to specify First Community Federal Credit Union for the credit and debit card: A motion was made to specify FCCU as the institution for the debit and credit card. (Williams/Hobson) The motion was approved.
- b. Other old business: None

New Business:

- a. RCL Mission Statement: The newly revised mission states "*The Richland Community Library serves as a gateway to all forms of literacy and lifelong learning.*" A motion was made to approve the revised mission statement. (Cupper/Kent) The motion was approved.
- b. Other new business: Board vacancies are coming due in the fall; new Board members will be considered. Patrice Mindock also expressed her intent to relinquish the title of President in October 2011, to ensure a smooth transition in leadership for the Board in 2012. A local wood artist from the community has suggested displaying his Guinness Book of Records carving in the Library. Board trustee Jill Gould brought forth the suggestion regarding the display of the wooden carved chain artwork.

Adjournment: There being no further business before the Board, the meeting was adjourned at 6:53 PM. (Williams/Cupper) The next meeting is scheduled for Wednesday, February 16, 2011 at 6:00 PM.

Respectfully submitted,

Chris Cupper, Secretary

Patrice Mindock, President