

Richland Community Library Board Minutes August 19, 2009

Members Present: Jill Gould, Raenell Kent, Patrice Mindock, Jori Reijonen, Larry Williams

Members Absent: Chris Cupper

Others Present: Kay LaPierre, Marsha Drouin

Call to order: President Mindock called the meeting to order at 715 PM.

Public Comment: None

Guests: Judy Hobson; Cynthia Berg, interim trustee designee; David Young, reporter for the Kalamazoo Gazette. Cynthia Berg was welcomed to the RCL Board. She and her family moved to the area from Texas and have lived in Richland for the past year. She is an active library user and F.O.L. member. The Township board is expected to approve her member status and she will serve out the remainder of Jacque Carlson's term through October 2010.

Review minutes of July 15, 2009: The revised minutes from the July meeting were accepted as amended (Gould/Kent).

Friends of the Library Report: No report was made this month. The Director described the next event sponsored by the Friends - an "Antique Appraisal." The event will be held Tuesday, September 8, 2009 at the Library (upper level). Patrons may bring three items to be appraised by Tony Lorentz for \$5/item. Last year the same event was well attended and popular with those participating. The annual "Used Book Sale," held on July 18 in front of the Library, was reported to be very successful – owing to the nice weather and the organization of the volunteer staff.

Financial Report: Monthly disbursements for July were reviewed and approved as presented. (Gould/Kent). Marsha Drouin will present a Financial Report, "refresher training" for trustee Berg and other interested board members on Wednesday, September 16, at 6:30 PM, before the next scheduled Board meeting.

Director's Report: The Director noted that the Library will be one of the local venues for ticket sales for the upcoming speaking event by Greg Mortenson, author of the book, "Three Cups of Tea". The Director is speaking to various community groups on behalf of the upcoming event. The Director attended the monthly RABA meeting for July and she also attended several community and area library meetings. She reported that Kalamazoo Public Library is exploring changes to reciprocal agreements that will offset expected cuts in operating revenue. Lee Brundage has begun work on improvements to the children's cubicle area. The board members visited the work area and were pleased with its appearance and improved functionality. Several staffing changes were

reported. Jordan Kifer is leaving to attend the University of Michigan and LeeAnn Martens is leaving to teach English for a year in Taiwan. Danielle Case will take on the role of teen programming. The two KRESA YOU summer staff members, Maranda Glas and Macie Jenkins, were hired to fill the open staff positions. The Director met with the new Gull Lake Community Schools Superintendent, Chris Rundle, and discussed community partnering. The new library web platform has saved staff considerable time this summer due to its ease of use in formatting and updating.

Committee Reports: Trustee Kent (Aesthetics/Gifts) reported on progress in obtaining a "Memory Book" for the Library to record donations and gifts made to the library. She reported that a memory book she viewed at the Kalamazoo Institute of Arts would not fit the RCL interests for a user friendly, 300 to 500 page book. The committee will continue exploring other book options. No other committees reported activities in the past month. The Strategic Planning and Facilities committees will meet jointly in the near future to discuss changing the location of the circulation desk. The Communications committee will meet to brainstorm acceptable links to be supported by the library web site.

Old Business:

- a. None

New Business:

- a. FY 2008-09 budget amendments for August presentation to public. The amendments to the budget were presented and approved unanimously (Kent/Gould).
- b. FY 2009-10 budget for August presentation to public. The FY 2009-10 budget was presented and approved unanimously (Reijonen/Kent).
- c. Concrete quotes. Three quotes were reviewed for concrete work that is needed to repair the sidewalk in front of the library. Comparisons of the quotes were made difficult by variations in the work description and pricing. The board recommended that more information be solicited from the vendors to equalize the work done and improve cost comparison accuracy. The board also suggested that concrete work could be done in conjunction with other Township projects if the project scope allows for this possibility. Lee Brundage was suggested as a resource for working with the concrete vendors.
- d. Stucco quotes. Three quotes were reviewed for repair of the crumbling stucco finish on the wall in front of the building. The board approved \$3000 to repair the stucco finish and complete necessary painting. (Mindock/Gould). Lee Brundage was suggested as person who could help facilitate work and comparing bids.
- e. Approve end of fiscal year expenditures. The board approved spending up to \$2000 (additional money available in the budget) to purchase a "music collection

display” to reside next to computers upstairs and provide easy access to the CD music collection (Williams/Kent).

f. Other New Business – none

Adjournment: There being no further business before the Board, the meeting was adjourned at 8:36 PM (Kent/Gould).

Respectfully submitted,

Larry Williams, Acting Secretary

Patrice Mindock, President