

## **Richland Community Library Board Minutes February 17, 2010**

**Members present:** Cindy Berg, Chris Cupper, Jill Gould, Judy Hobson, Raenell Kent, Patrice Mindock, Larry Williams

**Members absent:** None

**Others:** Kay LaPierre, Brenda Lauer

**Call to order:** President Mindock called the meeting to order at 7:06 PM.

**Public comment:** None

**Guests:** None

**Review minutes of January 20, 2010:** A motion was made to approve the minutes from January 20, 2010 as amended. (Gould/Hobson) The motion was approved.

**Friends of the Library Report:** Brenda Lauer reports the Friends will sponsor a program on March 11, 2010 at 6:30 PM as part of the community Reading Together program. The book this year is Snow Falling on Cedars.

**Financial Report:** Monthly disbursements for January were reviewed. Financial reports of revenues and expenses were also reviewed. A motion was made to approve the disbursements as well as the revenues and expenses. (Kent/Williams) The motion was approved.

**Director's Report:** We are considering starting a book club in the library; with sufficient interest, we will begin in the spring. Fines are being forgiven for the month of February. The non-fiction section is being weeded; we have also withdrawn what was left of the adult books on cassette collection. Our annual circulation statistics reveal non-resident checkouts have gone down, resident checkouts have increased and the greatest percentage of growth has been realized in our DVD collection. The Director attended a meeting of community leaders and Gull Lake Schools to discuss the district's financial challenges and opportunities for community partnering.

**Committee Reports:** The Policy Committee reports the external key and employee benefits policies have been approved and are part of Board policies.

### **Old Business:**

- a. Endowment Fund: The Finance Committee met and proposed \$40,000 be taken from the capital campaign fund plus \$10,000 from the Friends of the Library to invest in an endowment fund at the Kalamazoo Foundation. A motion was made to pursue this endowment. (Kent/Williams) The motion was approved.
- b. Other Old Business: None

**New Business:**

- a. Closing library for circulation desk and carpet installation: Projected dates for the closing of the library are April 19-24. A motion was made to approve this temporary closing, which will facilitate installation of new carpeting and the new circulation desk. (Cupper/Mindock). The motion was approved. The old circulation desk will be donated to the Gull Lake Community Schools with dismantling and removal projected for April 19<sup>th</sup>.
- b. Other New Business: None

**Adjournment:** There being no further business before the Board, the meeting was adjourned at 8:06 PM. (Kent/Williams) The next meeting will be Wednesday, March 17, 2010.

**Respectfully submitted:**

**Chris Cupper, Secretary**

**Patrice Mindock, President**