

Richland Community Library Board Minutes July 15, 2009

Members Present: Chris Cupper, Jill Gould, Raenell Kent (left at 7:50 PM), Patrice Mindock, Larry Williams

Members Absent: Jori Reijonen

Others Present: Kay LaPierre, Marsha Drouin

Call to Order: President Mindock called the meeting to order at 7:00 PM.

Public Comment: None

Guests: Pat Crane, Judy Hobson

Review minutes of May 20, 2009: Minutes from the previous meeting were accepted as amended. (Williams/Gould)

Friends of the Library Report: Pat Crane reported the new signs are up at the gateways to the village of Richland, with the Richland Community Library represented on the signs. There was a discussion of how monetary funds are accumulated in the treasury. Pat Crane will contact the Friends group from Kingsley, MI in this regard.

Financial Report: Monthly disbursements for May and June were reviewed and approved as presented. The financial report was accepted as presented. (Gould/Williams)

Director's Report: A staff workshop was held on June 1st with Madeline Adie. On the same day a webinar was also held with Mrs. Jasiak, Mrs. Balcom and the Director on the use of our new website. The new website developed by Piper Mountain became operational June 28th. The staff encountered 2 patrons recently visiting porn sites on library computers; one patron was a juvenile. The mConsole computer/printer management software has been installed and operational for staff as of June 16th. Staff has adapted to it and are pleased with this new software. Our library is participating in the KRESA YOU program which has allowed us to "hire" Maranda Glas and Macie Jenkins. They can work up to 25 hrs./week and are paid through KRESA. The brochure developed by the Communications Committee was mailed June 12th to district taxpayers. The mailing resulted in several new registrations and many favorable comments. Mrs. Jasiak and Ms. Martens did another excellent job with planning our summer reading programs; this resulted in high turnouts for the programs. Some of the activities the Director participated in include RABA meetings, volunteering for the Independence Day parade, the Public Libraries Directors meeting at Willard Library May 29th, a planning meeting for the October 29th visit by Greg Mortensen and a cooperative technology meeting at Cass District Library.

Committee Reports: The Communications Committee was commended for its work on the brochure recently sent to library district taxpayers. With the recent removal of

the tree in front of the library, a new panoramic photograph of the front of the library has been taken and will be used in future publication work.

Old Business:

- a. Appointment of new Board VP: With the recent resignation of Jacque Carlson, Larry Williams will assume the role of Vice President until October. (Cupper/Mindock)

New Business:

- a. Approve Amendments to FY 2008-09 budget for August presentation to public: A motion to approve changes in capital outlay to cover exterior concrete work and the circulation desk was presented. (Kent/Gould) The motion was approved.
- b. Approve FY 2009-10 budget for August presentation to public. A motion was made to approve the budget for public presentation. (Gould/Williams). The motion passed.
- c. Internet Access Policy / Filtering Adult Computers: A motion was made to approve the new Internet Access Policy as presented by the Policy Committee. (Cupper/ Gould) The motion was approved.
- d. Other New Business: (children's computer cubicle): A motion was presented to approve the work estimate from Lee Brundage to alter the computer cubicles in the Children's area. (Gould/Williams) The motion was approved in the amount of \$2000.00.
- e. Filtering adult computers: Dan's Guardian software is currently filtering inappropriate Internet sites in the Children's Area. A motion was made to proceed with the installation of this software on the computers on the main floor. (Gould/Williams) The motion passed.

Adjournment: There being no further business before the Board, the meeting was adjourned at 8:22 PM. (Williams/Gould)

Respectfully submitted:

Chris Cupper, Secretary

Patrice Mindock, President